

---

**From:** Houck, Linda McClosky  
**Sent:** Friday, January 29, 2016 4:04 PM  
**To:** Haas, Harry  
**Subject:** Fwd: Re: puppy mill pet store ordinance  
**Attachments:** FW: Re: puppy mill pet store ordinance

Can we invite this lady to the legislative committee meeting on the 9th?

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

**From:** "Lawrence, Sharon" <Sharon.Lawrence@luzernecounty.org>  
**Date:** 1/29/2016 4:01 PM (GMT-05:00)  
**To:** "Houck, Linda McClosky" <lmhouck@luzernecounty.org>  
**Subject:** FW: Re: puppy mill pet store ordinance

---

**From:** Houck, Linda McClosky  
**Sent:** Thursday, January 28, 2016 11:44 PM  
**To:** Brominski, Edward  
**Cc:** Brominski, Edd  
**Subject:** test email

---

**From:** Sorokas, Eileen  
**Sent:** Thursday, January 28, 2016 12:02 PM  
**To:** McGinley, Tim  
**Subject:** RE: ABC Committee

Tim,  
Either day OK with me. Eileen

-----Original Message-----

From: McGinley, Tim  
Sent: Wed 1/27/2016 1:47 PM  
To: Sorokas, Eileen; Schnee, Robert  
Subject: ABC Committee

Ms. Sorokas & Mr. Schnee,

We need to meet to interview candidates for the ABC's and also to determine eligibility.

I am available on any Thursday or Monday 2/22 or 2/29.

What dates are best for you?

Tim mcGinley

---

**From:** McGinley, Tim  
**Sent:** Wednesday, January 27, 2016 1:48 PM  
**To:** Sorokas, Eileen; Schnee, Robert  
**Subject:** ABC Committee

Ms. Sorokas & Mr. Schnee,

We need to meet to interview candidates for the ABC's and also to determine eligibility.

I am available on any Thursday or Monday 2/22 or 2/29.

What dates are best for you?

Tim mcGinley

---

**From:** McGinley, Tim  
**Sent:** Wednesday, January 27, 2016 1:17 PM  
**To:** Pedri, David  
**Subject:** FW: Questions

-----Original Message-----

From: Brominski, Edward  
Sent: Tue 1/26/2016 11:50 PM  
To: Houck, Linda McClosky  
Cc: Luzerne County Council Members  
Subject: Questions

Madam Chair:

Could we get an opinion from outside the county and from an agency familiar with Home Rule Charter regarding the legality of a part time solicitor acting as a full time division head solicitor. Our Charter clearly states that the county solicitor SHALL be a full time employee. Right now we are violating that charter provision.

Secondly: Could you have provided for us exactly what the responsibilities of Mr. Gold at C&Y are and a copy of his contract and payments to date.

thank yoy.. Edd Brominski

---

**From:** Houck, Linda McClosky  
**Sent:** Tuesday, January 26, 2016 11:52 PM  
**To:** Pedri, David  
**Subject:** Fwd: Questions  
**Attachments:** Questions

Please provide information regarding Mr Brominski's 2nd question at your earliest opportunity.

Please call me regarding the first.

Thanks -

Linda Houck

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Brominski, Edward" <eabrominski@luzernecounty.org>  
Date: 1/26/2016 11:50 PM (GMT-05:00)  
To: "Houck, Linda McClosky" <lmhouck@luzernecounty.org>  
Cc: Luzerne County Council Members <LCCM@luzernecounty.org>  
Subject: Questions

---

**From:** Brominski, Edward  
**Sent:** Tuesday, January 26, 2016 11:50 PM  
**To:** Houck, Linda McClosky  
**Cc:** Luzerne County Council Members  
**Subject:** Questions

Madam Chair:

Could we get an opinion from outside the county and from an agency familiar with Home Rule Charter regarding the legality of a part time solicitor acting as a full time division head solicitor. Our Charter clearly states that the county solicitor SHALL be a full time employee. Right now we are violating that charter provision.

Secondly: Could you have provided for us exactly what the responsibilities of Mr. Gold at C&Y are and a copy of his contract and payments to date.

thank you.. Edd Brominski

---

**From:** Houck, Linda McClosky  
**Sent:** Tuesday, January 26, 2016 11:42 PM  
**To:** Haas, Harry  
**Subject:** RE: Legislative Committee Meeting

Tues Feb 9

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

**From:** "Haas, Harry" <hhaas@luzernecounty.org>

**Date:** 1/26/2016 10:42 PM (GMT-05:00)

**To:** "Dobash, Kathy" <kdobash@luzernecounty.org>, "Urban, Stephen A" <saurban@luzernecounty.org>

**Cc:** "Houck, Linda McClosky" <lmhouck@luzernecounty.org>

**Subject:** Legislative Committee Meeting

Kathy and Steve,

How is your schedule for having the first Legislative Committee on Tuesday, Feb 6 at 5pm before the regular council meeting?  
It will cut down on an extra night's worth of meetings.

Thanks,  
Harry

Harry Haas  
Luzerne County Councilman



---

**From:** Haas, Harry  
**Sent:** Tuesday, January 26, 2016 10:38 PM  
**To:** Dobash, Kathy; Urban, Stephen A  
**Cc:** Houck, Linda McClosky  
**Subject:** Legislative Committee Meeting

Kathy and Steve,

How is your schedule for having the first Legislative Committee on Tuesday, Feb 6 at 5pm before the regular council meeting?

It will cut down on an extra night's worth of meetings.

Thanks,  
Harry

Harry Haas  
Luzerne County Councilman

---

**From:** Houck, Linda McClosky  
**Sent:** Tuesday, January 26, 2016 7:29 AM  
**To:** Luzerne County Council Members  
**Subject:** FW: vendor proclamation  
**Attachments:** proc\_vendors.pages

Council:

Please see attached from Mr. Haas relative to this evening's meeting.

Thanks -

Linda Houck

-----Original Message-----

From: Haas, Harry  
Sent: Tue 1/26/2016 7:12 AM  
To: Lawrence, Sharon  
Cc: Houck, Linda McClosky  
Subject: RE: vendor proclamation

Hi Sharon,

I viewed the packet last night and didn't see the proclamation I crafted in the documents. Here is the attachment and embedded text below if it didn't get through.

Thanks, and see you tonight!

Harry Haas  
Luzerne County Councilman

-----Original Message-----

From: Haas, Harry  
Sent: Fri 1/22/2016 6:15 AM  
To: Lawrence, Sharon  
Cc: Houck, Linda McClosky  
Subject: vendor proclamation

Hi Sharon,

Here is the proclamation. I will include in attachment if it's easier to format.

Thank you!

Harry

Harry Haas  
Luzerne County Councilman

Whereas, the lack of a Pennsylvania state budget for its fiscal year beginning July 1, 2015 caused a gap of nearly \$22 million in reimbursements to Luzerne County,

and whereas, Luzerne County faced a cessation of services, layoffs of employees, or default on debt service payments as a consequence of this funding gap,

and whereas, the county's credit rating was downgraded, thus putting its borrowing capacity at risk,

and whereas, many vendors and service providers failed to receive timely payment during the 6-month impasse,

now therefore be it resolved that the Luzerne County Council extends its appreciation to those local businesses who have invested in, and continue to serve, the people of Luzerne County.

---

**From:** Haas, Harry  
**Sent:** Tuesday, January 26, 2016 7:13 AM  
**To:** Lawrence, Sharon  
**Cc:** Houck, Linda McClosky  
**Subject:** RE: vendor proclamation  
**Attachments:** proc\_vendors.pages

Hi Sharon,

I viewed the packet last night and didn't see the proclamation I crafted in the documents. Here is the attachment and embedded text below if it didn't get through.

Thanks, and see you tonight!

Harry Haas  
Luzerne County Councilman

-----Original Message-----

From: Haas, Harry  
Sent: Fri 1/22/2016 6:15 AM  
To: Lawrence, Sharon  
Cc: Houck, Linda McClosky  
Subject: vendor proclamation

Hi Sharon,

Here is the proclamation. I will include in attachment if it's easier to format.

Thank you!

Harry

Harry Haas  
Luzerne County Councilman

Whereas, the lack of a Pennsylvania state budget for its fiscal year beginning July 1, 2015 caused a gap of nearly \$22 million in reimbursements to Luzerne County,

and whereas, Luzerne County faced a cessation of services, layoffs of employees, or default on debt service payments as a consequence of this funding gap,

and whereas, the county's credit rating was downgraded, thus putting its borrowing capacity at risk,

and whereas, many vendors and service providers failed to receive timely payment during the 6-month impasse,

now therefore be it resolved that the Luzerne County Council extends its appreciation to those local businesses who have invested in, and continue to serve, the people of Luzerne County.

---

**From:** Houck, Linda McClosky  
**Sent:** Friday, January 22, 2016 10:56 PM  
**To:** Brominski, Edward  
**Cc:** Luzerne County Council Members  
**Subject:** RE: RCA

Mr, Brominski:

According to County Council Bylaws Rule 9(d):

Reconsideration: Any Motion which is defeated by a majority vote of Council may not be introduced for reconsideration at any meeting except as follows:

- (1) The motion to reconsider is made by a member of the majority that prevailed in the original vote, seconded by any member, and approved by a majority vote of Council.
- (2) Following reorganization of Council, any Motion may be introduced for reconsideration by any member.

Since Council reorganized with new members on January 4, items previously considered may be introduced for reconsideration by the new body.

RCA is on work session for discussion only at this time at request of a Council member.

Newport Twp tax collection is on voting session at the request of 2 Council members, due to need for timeliness of decision, given the lack of January 12 meeting.

Thanks -

Linda Houck

-----Original Message-----

From: Brominski, Edward  
Sent: Fri 1/22/2016 2:59 PM  
To: Houck, Linda McClosky  
Cc: Luzerne County Council Members  
Subject: RCA

Madam Chair:

Why are we discussing the RCA contract next Tuesday? On the 29th of December, 2015 we voted to terminate that contract. The county engineer spoke to it prior to the meeting and a vote was taken.. Now we are going to discuss action taken a month ago? What is the purpose? I strongly object to the item on the agenda and ask now that it be

removed. Because a union person came in after the fact, we are going to second guess our previous, 8/2 or 9/2 vote to end the previous RCA contract?

Will we in the future have objecting parties to our actions come in after we vote to talk us into changing our previous votes? Terrible precedence being set if we do.

Also.. Did we not vote to have Newport collect their own taxes and not our Treasurer's Office? Why is it listed as item #6 for a vote to approve the county collection of their taxes??? The minutes of 10/27/2015 indicate that the collection of taxes for Newport Twp. was defeated 5 to 4. Why is collection being brought up again???

edward A. Brominski

---

**From:** Brominski, Edward  
**Sent:** Friday, January 22, 2016 2:59 PM  
**To:** Houck, Linda McClosky  
**Cc:** Luzerne County Council Members  
**Subject:** RCA

Madam Chair:

Why are we discussing the RCA contract next Tuesday? On the 29th of December, 2015 we voted to terminate that contract. The county engineer spoke to it prior to the meeting and a vote was taken.. Now we are going to discuss action taken a month ago? What is the purpose? I strongly object to the item on the agenda and ask now that it be removed. Because a union person came in after the fact, we are going to second guess our previous, 8/2 or 9/2 vote to end the previous RCA contract?

Will we in the future have objecting parties to our actions come in after we vote to talk us into changing our previous votes? Terrible precedence being set if we do.

Also.. Did we not vote to have Newport collect their own taxes and not our Treasurer's Office? Why is it listed as item #6 for a vote to approve the county collection of their taxes??? The minutes of 10/27/2015 indicate that the collection of taxes for Newport Twp. was defeated 5 to 4. Why is collection being brought up again???

edward A. Brominski



---

**From:** Haas, Harry  
**Sent:** Friday, January 22, 2016 6:15 AM  
**To:** Lawrence, Sharon  
**Cc:** Houck, Linda McClosky  
**Subject:** vendor proclamation  
**Attachments:** proc\_vendors.pages

Hi Sharon,

Here is the proclamation. I will include in attachment if it's easier to format.

Thank you!

Harry

Harry Haas  
Luzerne County Councilman

Whereas, the lack of a Pennsylvania state budget for its fiscal year beginning July 1, 2015 caused a gap of nearly \$22 million in reimbursements to Luzerne County,

and whereas, Luzerne County faced a cessation of services, layoffs of employees, or default on debt service payments as a consequence of this funding gap,

and whereas, the county's credit rating was downgraded, thus putting its borrowing capacity at risk,

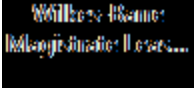
and whereas, many vendors and service providers failed to receive timely payment during the 6-month impasse,

now therefore be it resolved that the Luzerne County Council extends its appreciation to those local businesses who have invested in, and continue to serve, the people of Luzerne County.

---

**From:** Pedri, David <David.Pedri@luzernecounty.org>  
**Sent:** Thursday, January 21, 2016 4:48 PM  
**To:** Lawrence, Sharon  
**Cc:** Houck, Linda McClosky  
**Subject:** Use this agenda submittal, please

Sorry! Made some adjustments



*David Pedri*

C. David Pedri, Esq.  
Acting County Manager  
200 N. River Street  
Wilkes-Barre, PA 18711  
(570)825-1635  
(570)820-6362 FAX

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.

---

**From:** Pedri, David  
**Sent:** Thursday, January 21, 2016 4:26 PM  
**To:** Luzerne County Council Members  
**Subject:** Flood protocol meeting

Council,

Just to keep you informed of some exciting projects we have ongoing, I wanted to let you know that yesterday a meeting was held between the Luzerne County Emergency Management Agency, Manager's Office, Engineer's Office, Correctional Facility, Administrative Services, 911 and with the Luzerne County Flood Protection Authority. The purpose of the meeting is to update Luzerne County flood protocol as many of the key players from the 2011 flood have moved on from county employment.

It was a great first meeting. Our goal is to provide a clear, updated, written protocol to all the necessary departments should a flood event occur by this summer. After the protocol is in place, we hope to have a "dry run" (pardon the pun) of a flood event for testing purposes.

We will keep you informed of any developments

Dave

*David Pedri*

C. David Pedri, Esq.  
Acting County Manager  
200 N. River Street  
Wilkes-Barre, PA 18711  
(570)825-1635  
(570)820-6362 FAX

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.

---

**From:** Pedri, David <David.Pedri@luzernecounty.org>  
**Sent:** Thursday, January 21, 2016 4:26 PM  
**To:** Luzerne County Council Members  
**Subject:** Flood protocol meeting

Council,

Just to keep you informed of some exciting projects we have ongoing, I wanted to let you know that yesterday a meeting was held between the Luzerne County Emergency Management Agency, Manager's Office, Engineer's Office, Correctional Facility, Administrative Services, 911 and with the Luzerne County Flood Protection Authority. The purpose of the meeting is to update Luzerne County flood protocol as many of the key players from the 2011 flood have moved on from county employment.

It was a great first meeting. Our goal is to provide a clear, updated, written protocol to all the necessary departments should a flood event occur by this summer. After the protocol is in place, we hope to have a "dry run" (pardon the pun) of a flood event for testing purposes.

We will keep you informed of any developments

Dave

*David Pedri*

C. David Pedri, Esq.  
Acting County Manager  
200 N. River Street  
Wilkes-Barre, PA 18711  
(570)825-1635  
(570)820-6362 FAX

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.

---

**From:** Brominski, Edward  
**Sent:** Thursday, January 21, 2016 11:51 AM  
**To:** Haas, Harry; Pedri, David; Luzerne County Council Members  
**Subject:** RE: next mtg agenda item

Was the bank compensated for PROVIDING funds to the county ( Interest)? If so, why are we thanking them for paying them ???

-----Original Message-----

From: Haas, Harry  
Sent: Thu 1/21/2016 7:03 AM  
To: Pedri, David; Luzerne County Council Members  
Subject: next mtg agenda item

Ms. Chair,

I would like to issue a proclamation at next council meeting thanking Luzerne Bank for providing the funds to bridge the funding gap due to the impasse.

Additional thanks will be given to vendors and service providers who stuck with Luzerne County despite not being paid for half a year.

Many of these entities are locally owned and operated, and it's a testimony about our community.

I will craft the language and submit it before tomorrow's deadline.

Thanks,

Harry Haas  
Luzerne County Councilman

---

**From:** Haas, Harry  
**Sent:** Thursday, January 21, 2016 7:04 AM  
**To:** Pedri, David; Luzerne County Council Members  
**Subject:** next mtg agenda item

Ms. Chair,

I would like to issue a proclamation at next council meeting thanking Luzerne Bank for providing the funds to bridge the funding gap due to the impasse.

Additional thanks will be given to vendors and service providers who stuck with Luzerne County despite not being paid for half a year.

Many of these entities are locally owned and operated, and it's a testimony about our community.

I will craft the language and submit it before tomorrow's deadline.

Thanks,

Harry Haas  
Luzerne County Councilman

---

**From:** Haas, Harry  
**Sent:** Thursday, January 21, 2016 6:29 AM  
**To:** Pedri, David  
**Subject:** RE: Standard and Poors

Thanks for the update, Dave.

Harry Haas  
Luzerne County Councilman

-----Original Message-----

From: Pedri, David  
Sent: Tue 1/19/2016 4:25 PM  
To: Luzerne County Council Members  
Subject: Standard and Poors

Council,

I wanted to let you know that earlier today, the County and Standard and Poors had a phone conference regarding the County's credit rating. The County was represented by Brian Swetz of Budget and Finance, myself, and Scott Shearer from PFM.

The call lasted over an hour and we discussed numerous aspects of the 2014, 2015 and 2016 budgets. They have been provided with all information they have requested.

The next step would be an internal committee review from Standard and Poors. After this review, the County will get either another full report or a written update.

I will keep you informed of any developments.

David Pedri  
C. David Pedri, Esq.  
Acting County Manager  
200 N. River Street  
Wilkes-Barre, PA 18711  
(570)825-1635  
(570)820-6362 FAX

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.





---

**From:** Pedri, David <David.Pedri@luzernecounty.org>  
**Sent:** Wednesday, January 20, 2016 5:35 PM  
**To:** Lawrence, Sharon; Houck, Linda McClosky  
**Cc:** DeLuca, Vito  
**Subject:** RE: Agenda Items for 1/26 Meetings

[Solicitor's office is working on a few matters. vito - can you forward?](#)

---

**From:** Lawrence, Sharon  
**Sent:** Wednesday, January 20, 2016 11:14 AM  
**To:** Houck, Linda McClosky  
**Cc:** Pedri, David; DeLuca, Vito  
**Subject:** Agenda Items for 1/26 Meetings

These are the items on the agendas so far:

Voting Session:

1. Motion to approve a resolution extending Audit contract with Baker Tilly for completion of 2015 County Audit
2. Nominations and Appointments to Luzerne County Authorities, Boards, and Commissions
  - a. Board of Elections and Registration (2 – 1 Republican, 1 Democrat)
  - b. Conservation District (1 Council Member)
  - c. Retirement Board (2 – 4 year terms)
    - i. 1 Council Member elected by Council
    - ii. Appointment of Member-elected representative John Evanchick
  - d. W-B Scranton Airport Board (1 Council member elected by Council)
3. Motion to introduce an ordinance placing creation of a government study commission on the primary election ballot (Dobash)

Work Session:

1. Receive and discuss Manager's report
2. Receive and discuss approved budget
3. Discuss Responsible Contractor Agreement
4. Discuss Newport Township 2016 Tax Collection proposal
5. Discuss award recommendations with Luzerne County Recreation & Conservation Fund Review Committee
6. Discuss County Manager Search with Search Committee

*Sharon Lawrence*  
*Clerk of County Council*  
*Luzerne County Courthouse*  
*200 North River Street*  
*Wilkes-Barre, PA 18711*  
*Email: [sharon.lawrence@luzernecounty.org](mailto:sharon.lawrence@luzernecounty.org)*  
*Phone (570) 825-1634*

---

**From:** Pedri, David <David.Pedri@luzernecounty.org>  
**Sent:** Tuesday, January 19, 2016 4:25 PM  
**To:** Luzerne County Council Members  
**Subject:** Standard and Poors

Council,

I wanted to let you know that earlier today, the County and Standard and Poors had a phone conference regarding the County's credit rating. The County was represented by Brian Swetz of Budget and Finance, myself, and Scott Shearer from PFM.

The call lasted over an hour and we discussed numerous aspects of the 2014, 2015 and 2016 budgets. They have been provided with all information they have requested.

The next step would be an internal committee review from Standard and Poors. After this review, the County will get either another full report or a written update.

I will keep you informed of any developments.

*David Pedri*

C. David Pedri, Esq.  
Acting County Manager  
200 N. River Street  
Wilkes-Barre, PA 18711  
(570)825-1635  
(570)820-6362 FAX

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.

---

**From:** Pedri, David  
**Sent:** Tuesday, January 19, 2016 4:25 PM  
**To:** Luzerne County Council Members  
**Subject:** Standard and Poors

Council,

I wanted to let you know that earlier today, the County and Standard and Poors had a phone conference regarding the County's credit rating. The County was represented by Brian Swetz of Budget and Finance, myself, and Scott Shearer from PFM.

The call lasted over an hour and we discussed numerous aspects of the 2014, 2015 and 2016 budgets. They have been provided with all information they have requested.

The next step would be an internal committee review from Standard and Poors. After this review, the County will get either another full report or a written update.

I will keep you informed of any developments.

*David Pedri*

C. David Pedri, Esq.  
Acting County Manager  
200 N. River Street  
Wilkes-Barre, PA 18711  
(570)825-1635  
(570)820-6362 FAX

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.

---

**From:** Pedri, David  
**Sent:** Tuesday, January 19, 2016 9:55 AM  
**To:** Houck, Linda McClosky; Luzerne County Council Members  
**Subject:** RE: Tax exempt entities

Thank you.

---

**From:** Houck, Linda McClosky  
**Sent:** Saturday, January 16, 2016 2:31 PM  
**To:** Pedri, David; Luzerne County Council Members  
**Subject:** Fwd: Tax exempt entities

Mr Pedri.

Please see request below and provide information at your earliest opportunity.

Thanks-

Linda Houck

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

**From:** "Brominski, Edward" <eabrominski@luzernecounty.org>  
**Date:** 1/16/2016 10:20 AM (GMT-06:00)  
**To:** "Houck, Linda McClosky" <lmhouck@luzernecounty.org>  
**Cc:** Luzerne County Council Members <LCCM@luzernecounty.org>  
**Subject:** Tax exempt entities

---

**From:** Pedri, David <David.Pedri@luzernecounty.org>  
**Sent:** Tuesday, January 19, 2016 9:55 AM  
**To:** Houck, Linda McClosky; Luzerne County Council Members  
**Subject:** RE: Tax exempt entities

Thank you.

---

**From:** Houck, Linda McClosky  
**Sent:** Saturday, January 16, 2016 2:31 PM  
**To:** Pedri, David; Luzerne County Council Members  
**Subject:** Fwd: Tax exempt entities

Mr Pedri.

Please see request below and provide information at your earliest opportunity.

Thanks-

Linda Houck

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

**From:** "Brominski, Edward" <eabrominski@luzernecounty.org>  
**Date:** 1/16/2016 10:20 AM (GMT-06:00)  
**To:** "Houck, Linda McClosky" <lmhouck@luzernecounty.org>  
**Cc:** Luzerne County Council Members <LCCM@luzernecounty.org>  
**Subject:** Tax exempt entities

---

**From:** McGinley, Tim  
**Sent:** Monday, January 18, 2016 3:10 PM  
**To:** Houck, Linda McClosky  
**Subject:** RE: Airport Board

OK

-----Original Message-----

From: Houck, Linda McClosky  
Sent: Mon 1/18/2016 12:18 PM  
To: McGinley, Tim  
Subject: RE: Airport Board

Please see the email I just sent to all Council regarding this, naming you as my designate. I will be out of town until Wednesday night. Please let me know if there's anything else needed on this prior to my return.

Thanks-

Linda

Sent from my Verizon Wireless 4G LTE smartphone----- Original message -----From: "McGinley, Tim" <tmcginley@luzernecounty.org> Date: 1/16/2016 3:57 PM (GMT-05:00) To: "Houck, Linda McClosky" <lmhouck@luzernecounty.org> Subject: Airport Board

Ms. Houck,

Did you read Atty. Deluca's email regarding Mr. Williams term on the board?

There is an airport board meeting scheduled for Thursday.

Tim McGinley

---

**From:** McGinley, Tim  
**Sent:** Saturday, January 16, 2016 3:57 PM  
**To:** Houck, Linda McClosky  
**Subject:** Airport Board

Ms. Houck,

Did you read Atty. Deluca's email regarding Mr. Williams term on the board?

There is an airport board meeting scheduled for Thursday.

Tim McGinley

---

**From:** Houck, Linda McClosky  
**Sent:** Saturday, January 16, 2016 2:31 PM  
**To:** Pedri, David; Luzerne County Council Members  
**Subject:** Fwd: Tax exempt entities  
**Attachments:** Tax exempt entities

Mr Pedri.

Please see request below and provide information at your earliest opportunity.

Thanks-

Linda Houck

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Brominski, Edward" <eabrominski@luzernecounty.org>  
Date: 1/16/2016 10:20 AM (GMT-06:00)  
To: "Houck, Linda McClosky" <lmhouck@luzernecounty.org>  
Cc: Luzerne County Council Members <LCCM@luzernecounty.org>  
Subject: Tax exempt entities



---

**From:** Houck, Linda McClosky  
**Sent:** Saturday, January 16, 2016 2:31 PM  
**To:** Pedri, David; Luzerne County Council Members  
**Subject:** Fwd: Tax exempt entities  
**Attachments:** Tax exempt entities

Mr Pedri.

Please see request below and provide information at your earliest opportunity.

Thanks-

Linda Houck

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Brominski, Edward" <eabrominski@luzernecounty.org>  
Date: 1/16/2016 10:20 AM (GMT-06:00)  
To: "Houck, Linda McClosky" <lmhouck@luzernecounty.org>  
Cc: Luzerne County Council Members <LCCM@luzernecounty.org>  
Subject: Tax exempt entities

---

**From:** Brominski, Edward  
**Sent:** Saturday, January 16, 2016 11:20 AM  
**To:** Houck, Linda McClosky  
**Cc:** Luzerne County Council Members  
**Subject:** Tax exempt entities

Madam Chair: I read this morning with interest that King's College is providing space for a Chick Filet outlet at the new facility on Public Square. I would like a report provided to council from the manager of all exempt properties in the county that are doing the same. It seems to me that these properties , if in fact are renting or leases portions of their facilities to for profit businesses, they ( the exempts) should be paying taxes.

Thank you..

Edd Brominski

---

**From:** Houck, Linda McClosky  
**Sent:** Friday, January 15, 2016 11:56 AM  
**To:** Brominski, Edward  
**Cc:** Luzerne County Council Members  
**Subject:** RE: Audit

Audit contract is on agenda for Jan 26.

As discussed in fall 2015, Baker Tilly can audit for one more year. No RFP for new auditor was issued and Baker Tilly fee was budgeted for 2016.

Thanks-

Linda Houck

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Brominski, Edward" <eabrominski@luzernecounty.org>

Date: 1/15/2016 10:16 AM (GMT-06:00)

To: "Houck, Linda McClosky" <lmhouck@luzernecounty.org>

Cc: Luzerne County Council Members <LCCM@luzernecounty.org>

Subject: Audit

Madam Chair: When will the financial audit report be awarded and if so done to whom?

---

**From:** Houck, Linda McClosky  
**Sent:** Friday, January 15, 2016 11:56 AM  
**To:** Brominski, Edward  
**Cc:** Luzerne County Council Members  
**Subject:** RE: Audit

Audit contract is on agenda for Jan 26.

As discussed in fall 2015, Baker Tilly can audit for one more year. No RFP for new auditor was issued and Baker Tilly fee was budgeted for 2016.

Thanks-

Linda Houck

Sent from my Verizon Wireless 4G LTE smartphone

----- Original message -----

From: "Brominski, Edward" <eabrominski@luzernecounty.org>

Date: 1/15/2016 10:16 AM (GMT-06:00)

To: "Houck, Linda McClosky" <lmhouck@luzernecounty.org>

Cc: Luzerne County Council Members <LCCM@luzernecounty.org>

Subject: Audit

Madam Chair: When will the financial audit report be awarded and if so done to whom?

---

**From:** Brominski, Edward  
**Sent:** Friday, January 15, 2016 11:16 AM  
**To:** Houck, Linda McClosky  
**Cc:** Luzerne County Council Members  
**Subject:** Audit

Madam Chair: When will the financial audit report be awarded and if so done to whom?

---

**From:** McGinley, Tim  
**Sent:** Sunday, January 10, 2016 10:10 AM  
**To:** Houck, Linda McClosky  
**Subject:** Committees

Ms. Houck,

I will volunteer for the ABC's & Budget/Finance.

Tim McGinley

---

**From:** Haas, Harry  
**Sent:** Wednesday, January 06, 2016 5:13 PM  
**To:** Pedri, David  
**Subject:** RE: Manager's Greeting

Hi Dave,

Unfortunately won't be able to attend Friday's announcement.  
Keep me posted, and best wishes!

Harry

Harry Haas  
Luzerne County Councilman

-----Original Message-----

From: Pedri, David  
Sent: Wed 1/6/2016 4:07 PM  
To: Luzerne County Council Members  
Subject: FW: Manager's Greeting

Council,

It has been a busy couple of days!

Since I was appointed on Monday evening, County Administration has been working on a plan for continued progress during this transitional period. Yesterday, we had a Division Head meeting where goals and ideas were seriously discussed. I anticipate providing Council with a list of goals from each Division next week. In addition, I have been working with the Department of Budget and Finance as well the Solicitor's Office on various matters. Tomorrow, I will be meeting with each of the Department Heads to outline the goals and intent of County Management. Finally, I had a great meeting with Community Development. I anticipate providing council with some updates and ideas in the next few weeks on some important projects.

Attached to this e-mail is a Memorandum I provided to all County employees. I will be speaking to them on FRIDAY, JANUARY 8 AT 11:45AM in the Rotunda. I would be honored if you could make this short gathering and stand with me and the County employees as we begin this new year.

In my interview, I stated that I would be available to any Councilmember who had a question or concern. I stand by this offer - My door is open, my e-mail is up and my phone is on. Do not hesitate to get in touch with me if I could be of any assistance. I believe that in working together, the County could accomplish great things. I look forward to our next meeting.

Sincerely,

Dave

C. David Pedri  
C. David Pedri, Esquire  
Acting County Manager  
Luzerne County  
200 N. River Street  
Wilkes-Barre, PA 18711-1001

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.



---

**From:** Pedri, David <David.Pedri@luzernecounty.org>  
**Sent:** Wednesday, January 06, 2016 4:24 PM  
**To:** Lawrence, Sharon  
**Cc:** Houck, Linda McClosky  
**Subject:** Phone number

Sharon,

Can I have the contact info from the Union representative who spoke on Monday? Warren Faust?

Thank you

Dave

*C. David Pedri*

C. David Pedri, Esquire  
Chief County Solicitor  
Luzerne County Solicitor's Office  
200 N. River Street  
Wilkes-Barre, PA 18711-1001  
(570)825-1598  
(570)820-6355 FAX

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.

---

**From:** Pedri, David <David.Pedri@luzernecounty.org>  
**Sent:** Wednesday, January 06, 2016 4:23 PM  
**To:** Houck, Linda McClosky  
**Subject:** RE: County website information

Thanks for the heads up!

-----Original Message-----

From: Houck, Linda McClosky  
Sent: Wednesday, January 06, 2016 8:19 AM  
To: Pedri, David  
Subject: County website information

On splash page of County website, there are links to financial information from 2014 and 2015 as well as the proposed 2016 budget submitted by the former manager.

I suggest that the relevant document is the approved 2016 budget and all other information regarding previous years merely clutters up the page.

Thanks -

Linda Houck

---

**From:** Pedri, David <David.Pedri@luzernecounty.org>  
**Sent:** Wednesday, January 06, 2016 4:07 PM  
**To:** Luzerne County Council Members  
**Subject:** FW: Manager's Greeting  
**Attachments:** Managers Memorandum-January 8th.pdf

Council,

It has been a busy couple of days!

Since I was appointed on Monday evening, County Administration has been working on a plan for continued progress during this transitional period. Yesterday, we had a Division Head meeting where goals and ideas were seriously discussed. I anticipate providing Council with a list of goals from each Division next week. In addition, I have been working with the Department of Budget and Finance as well the Solicitor's Office on various matters. Tomorrow, I will be meeting with each of the Department Heads to outline the goals and intent of County Management. Finally, I had a great meeting with Community Development. I anticipate providing council with some updates and ideas in the next few weeks on some important projects.

Attached to this e-mail is a Memorandum I provided to all County employees. I will be speaking to them on FRIDAY, JANUARY 8 AT 11:45AM in the Rotunda. I would be honored if you could make this short gathering and stand with me and the County employees as we begin this new year.

In my interview, I stated that I would be available to any Councilmember who had a question or concern. I stand by this offer - My door is open, my e-mail is up and my phone is on. Do not hesitate to get in touch with me if I could be of any assistance. I believe that in working together, the County could accomplish great things. I look forward to our next meeting.

Sincerely,

Dave

*C. David Pedri*

C. David Pedri, Esquire  
Acting County Manager  
Luzerne County  
200 N. River Street  
Wilkes-Barre, PA 18711-1001

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.

---

**From:** Pedri, David  
**Sent:** Wednesday, January 06, 2016 4:07 PM  
**To:** Luzerne County Council Members  
**Subject:** FW: Manager's Greeting  
**Attachments:** Managers Memorandum-January 8th.pdf

Council,

It has been a busy couple of days!

Since I was appointed on Monday evening, County Administration has been working on a plan for continued progress during this transitional period. Yesterday, we had a Division Head meeting where goals and ideas were seriously discussed. I anticipate providing Council with a list of goals from each Division next week. In addition, I have been working with the Department of Budget and Finance as well the Solicitor's Office on various matters. Tomorrow, I will be meeting with each of the Department Heads to outline the goals and intent of County Management. Finally, I had a great meeting with Community Development. I anticipate providing council with some updates and ideas in the next few weeks on some important projects.

Attached to this e-mail is a Memorandum I provided to all County employees. I will be speaking to them on FRIDAY, JANUARY 8 AT 11:45AM in the Rotunda. I would be honored if you could make this short gathering and stand with me and the County employees as we begin this new year.

In my interview, I stated that I would be available to any Councilmember who had a question or concern. I stand by this offer - My door is open, my e-mail is up and my phone is on. Do not hesitate to get in touch with me if I could be of any assistance. I believe that in working together, the County could accomplish great things. I look forward to our next meeting.

Sincerely,

Dave

*C. David Pedri*

C. David Pedri, Esquire  
Acting County Manager  
Luzerne County  
200 N. River Street  
Wilkes-Barre, PA 18711-1001

This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.

---

**From:** Houck, Linda McClosky  
**Sent:** Wednesday, January 06, 2016 8:19 AM  
**To:** Pedri, David  
**Subject:** County website information

On splash page of County website, there are links to financial information from 2014 and 2015 as well as the proposed 2016 budget submitted by the former manager.

I suggest that the relevant document is the approved 2016 budget and all other information regarding previous years merely clutters up the page.

Thanks -

Linda Houck

---

**From:** Houck, Linda McClosky  
**Sent:** Tuesday, January 05, 2016 11:51 AM  
**To:** Lawrence, Sharon; Pedri, David; McGinley, Tim  
**Subject:** FW: Meeting schedule for 2016  
**Attachments:** 2016 meeting schedule.pdf

One more try - I mistyped Clerk email address on the last one. This is sent to all so you can hit "reply all."

Thanks -

Linda

-----Original Message-----

From: Houck, Linda McClosky  
Sent: Tue 1/5/2016 11:50 AM  
To: sharn.lawrence@luzernecounty.org; Pedri, David; McGinley, Tim  
Subject: Meeting schedule for 2016

Please see attached.

This schedule includes meetings and agenda deadlines, which are the COB of the Thursday before each meeting date.

It also includes a schedule of quarterly meetings for Council committees, agendas to be submitted on same timeline.

Please "reply all" if you have any suggestions for adjustments to this schedule, and/or if you concur. The final schedule will be sent to all Council and posted on website by 4 PM today.

Thanks -

Linda Houck

---

**From:** Houck, Linda McClosky  
**Sent:** Tuesday, January 05, 2016 11:50 AM  
**To:** sharn.lawrence@luzernecounty.org; Pedri, David; McGinley, Tim  
**Subject:** Meeting schedule for 2016  
**Attachments:** 2016 meeting schedule.pdf

Please see attached.

This schedule includes meetings and agenda deadlines, which are the COB of the Thursday before each meeting date.

It also includes a schedule of quarterly meetings for Council committees, agendas to be submitted on same timeline.

Please "reply all" if you have any suggestions for adjustments to this schedule, and/or if you concur. The final schedule will be sent to all Council and posted on website by 4 PM today.

Thanks -

Linda Houck

---

**From:** Houck, Linda McClosky  
**Sent:** Monday, January 04, 2016 9:10 PM  
**To:** Pedri, David; Lawrence, Sharon; Brominski, Edward  
**Cc:** McGinley, Tim  
**Subject:** RE: Carmen magistro - LCCC applicant

Mr. Pedri:

Since a conflicting opinion was previously issued from your office, we will refer this matter to the Acting County Solicitor once you have appointed one.

At that time, I will expect the Acting County Solicitor to review the matter independently as well as to reconcile and explain the discrepancy in the two opinions provided thus far, and also to review an opinion that was previously offered a few years ago regarding conflict of interest for an employee of a county vendor who applied for appointment to an ABC.

I am copying Mr. McGinley on this email, since as Vice-Chair he will be responsible for management of ABC vacancies and appointments.

Thanks -

Linda Houck

-----Original Message-----

**From:** Pedri, David  
**Sent:** Mon 1/4/2016 4:46 PM  
**To:** Lawrence, Sharon; Houck, Linda McClosky; Brominski, Edward  
**Subject:** Carmen magistro - LCCC applicant

Please be advised that I have fully reviewed the application of Carmen Magistro. After this review, it is the opinion of the Office of Law that no conflict exists due to Mr. Magistro's employment and Mr. Magistro is eligible to serve under the Luzerne County Charter should the Luzerne County Council choose to appoint him.

Thank you for your time and consideration,

Dave

C. David Pedri  
C. David Pedri, Esquire  
Chief County Solicitor  
Luzerne County Solicitor's Office  
200 N. River Street  
Wilkes-Barre, PA 18711-1001  
(570)825-1598  
(570)820-6355 FAX



This e-mail message, including any attachments, is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged and/or confidential. If you are not the intended recipient or the employee or agent responsible for delivering the communication to the intended recipient, please notify us immediately by replying to this message and then delete this message from your system. You are hereby notified that any use, dissemination, distribution and/or reproduction of this message and/or any attachments by unintended recipients is unauthorized and may be unlawful.

---

**From:** Haas, Harry  
**Sent:** Sunday, January 03, 2016 6:01 PM  
**To:** Houck, Linda McClosky; Luzerne County Council Members  
**Cc:** Pedri, David  
**Subject:** RE: County Manager exit interview

Harry Haas  
Luzerne County Councilman

Thank you Linda and Dave!

Happy New Year to you and the other members, Harry

-----Original Message-----

From: Houck, Linda McClosky  
Sent: Thu 12/31/2015 8:41 PM  
To: Luzerne County Council Members  
Cc: Pedri, David  
Subject: County Manager exit interview

Council:

I conducted an exit interview with Robert Lawton today, on his last day of employment as Luzerne County's first non-interim County Manager under Home Rule.

At my request, Mr. Pedri developed a checklist of responsibilities and accesses that needed to be transferred or discontinued as of the end of business today as well as notifications of Mr. Lawton's cessation of employment to relevant boards on which the Manager sits and other agencies. The detailed checklist included the individual responsible for completing the transfer, notification, or change in access, and I have received a steady confirmation throughout the day of the completion of each of these tasks.

The discussion in the exit interview also included standard exit interview questions in four specific categories: Reason for leaving, job satisfaction, supervision/support, and other miscellaneous questions regarding Mr. Lawton's perceptions.

Thanks, and Happy New Year -

Linda Houck