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**County of Luzerne**  
P E N N S Y L V A N I A

ESTABLISHED 1786

March 29, 2017

Deborah Winter  
winterda@upmc.edu  
RE: RTK Request # 17-40

Dear Deborah:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law. Please note that I am now the Opens records Officer for Luzerne County. My email is Jackie.Carroll@luzernecounty.org.

On March 28, 2017, the Luzerne County Office of Law received a request for documents from you described in the attached Right to Know request. Your request is partially denied and partial granted.

As you may be aware § 705 of Pennsylvania Right to Know Law (“RTKL”) provides “when responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize the record.” A submitted request asking questions and looking for answers is not a legitimate Right to Know Request.

That having been noted, Luzerne County employs approximately 1,490 people. This number includes County, Agency and Court employees.

The County’s current TPA for Workers’ Compensation Insurance is Excalibur. As for the broker, Luzerne County is self-insured.

Luzerne County does not currently outsource any part of its leave management. Its third party voluntary benefits are handled by R&B Insurance Services LLC.

The County does have a wellness program. The services are not currently bundled.

The EAP provider is Mazziti & Sullivan and the insurance is provided through the County Commissioners Association of Pennsylvania.

The County has its own wellness program and there are wellness tips, etc. available to employees covered under the County’s health care on the Highmark website.

Deborah Winter  
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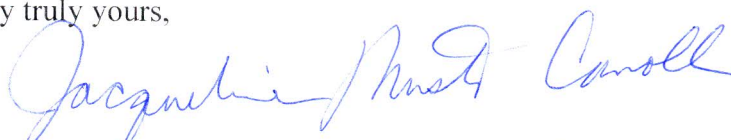
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Your request for contracts is granted. Please visit the County's website at [www.luzernecounty.org](http://www.luzernecounty.org) which lists and provides copies of all contracts.

Had your request been denied, you would have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal for any reason, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact me. Please be advised this correspondence will serve to close this request with our office as permitted by law.

Very truly yours,



JACQUELINE MUSTO CARROLL, ESQUIRE  
Luzerne County – Open Records Officer  
200 North River Street  
Wilkes-Barre, PA 18711

