

FAX

Date: 2/2/17

TO:

Luzerne County Agency Open Records Officer
Attn: Shannon Crake Lapsansky, Esquire
200 N River Street
Wilkes-Barre PA 18711

Fax: 570-825-6355

Number of Pages: 3 (includes cover page)

FROM:

Craig Wasem
AFSCME Local 1265 Secretary
610-417-2341

Subject: Right-to-Know Request

Message: Any questions or concerns please contact me direct. Thank you in advance for your time.



pennsylvania

OFFICE OF OPEN RECORDS

STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 2/2/17

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Luzerne County - 200 N. River Street
Wilkes-Barre PA 18711

NAME OF REQUESTER: Craig Wasem - AFSCME Local 1265 Secretary

STREET ADDRESS: 100 Gracedale Ave

CITY/STATE/COUNTY/ZIP(Required): Nazareth, PA 18064

TELEPHONE (Optional): 610-417-2341

EMAIL (optional): Craigwasem@gmail.com

RECORDS REQUESTED: Salaries for the follow job titles (if applicable): **See attached page for additional**

- | | | |
|----------------------------------|-------------------------------|----------------------------------|
| Clerical Technician | Court Reporter | Park Security |
| Intake Technician | Youth Care Worker | Custodian Cleaner |
| Support Technician | Administrative Specialist | Admin Services Tech. |
| Clerical Specialist | Deputy Clerk of Orphans Court | Deputy Sealer Weights & Measures |
| Magisterial District Judge Tech. | Deputy Court Clerk | Groundskeeper |
| Court Operations Officer | Deputy Register of Wills | Secretary |
| Jury Clerk | Real Estate Deputy Clerk | Elections Tech. |
| PACSES Coordinator | Security Custodian | Bridge Mechanic |
| Court Calendar Reporter | Custodian | Purchasing Specialist |

DO YOU WANT COPIES? YES NO

DO YOU WANT TO INSPECT THE RECORDS? YES NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100? YES NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

OPEN-RECORDS OFFICER:

I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

Salaries for the follow job titles (if applicable):

GIS Technician

Painter

Print Shop Specialist

Real Estate Assessor

Corrections Maintenance

Processing Technician

Farmland Preservation Tech.

Maintenance Mechanic

Masonry Carpenter

911 Telecommunicator

Corrections Law Librarian

Corrections Maintenance/HVAC Mechanic

Facility Manager

HVAC/R Technician

Parks Foreman

Community Corrections Field Officer

Corrections Classifications Specialist

Purchasing Analyst

Voting Machine Custodian