

**LUZERNE COUNTY HOME RULE TRANSITION**  
**PERSONNEL & RECRUITING SUBCOMMITTEE**

March 31, 2011

6:30 P.M.

Luzerne County Courthouse  
200 N. River Street  
Wilkes-Barre, PA

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Discussion of Division Head Job Descriptions.
5. Discussion of County Manager Job Descriptions.
6. Discussion of any other jobs descriptions needed to be performed by the PRSC.
7. Discussion of screening process for positions above.
8. Discussion of mission statement.
6. Citizen Comment
7. Adjournment