

Administrative Code Subcommittee

Bullet minutes for 6/20/2011

- Committee members in attendance: Chair Susan Shoal, Ronna Ciaruffoli, Jim Bobeck, Kick Heffron and Adam Szumski, PEL Intern. Rick Morelli was absent. Minutes from meeting 6/6 were approved.
- Code for Article V – Budgetary and Finance - Susan S. received proposed code from Adam Szumski, PEL intern, incorporating Dr. Tara Shawver’s recommendation. Dr. Shawver is Associate Professor of Accounting, Kings’ College. Discussions regarding the code ensued and will continue at the next scheduled meeting, June 27th. Adam will update the draft prior to 6/27, based upon the discussion at the 6/20 meeting.
- Purchasing and Acquisition Policy and Procedures - Ronna C. forwarded a proposed Draft, prepared with the help of Michael Giamber, for committee review. Prior to the next scheduled meeting on June 27th, Ronna plans to meet with Mike for evaluation and clarification.
- Articles II and III, Sections 2, 3 and 4, the Legislative and Executive Branches - Kick H. provided a Draft Code for review by the committee. This too will be discussed on June 27th.
- Next meeting is scheduled for 6/27/2011 at 5:30 p.m.