

Luzerne County Home Rule Transition Administrative Code
Subcommittee

Objective: The creation of an administrative code for Luzerne County that includes a compilation of general and permanent county regulations that have the force of law and which comply with the Luzerne County Home Rule Charter.

Base Administrative Code Components that subcommittee will address:

ADMINISTRATIVE CODE

1. Short Title, Purpose, Definition
2. Legislative Branch
3. Executive Branch
4. Other Elected Officials
5. Departmental Organizations
6. Office & Departmental Responsibilities
7. Budgetary & Financial Policies & Procedures
8. Personnel Code & Procedures
9. Purchasing Policies & Procedures
10. Authorities Boards & Commissions
11. Code of Ethics / Conflict of Interest / Accountability, Conduct, & Ethics
12. General / Miscellaneous Provisions
13. Initiative & Referendum