

LUZERNE COUNTY HOME RULE TRANSITION COMMITTEE

December 22, 2010

MINUTES

The fourth meeting of the HRTC convened in the Commissioners Meeting Room at the Luzerne County Courthouse, 200 River Street, Wilkes-Barre, Pennsylvania. It was called to order by Temporary Chairman Richard Heffron at 6:30pm.

Members in attendance were Temporary Chairman Richard Heffron, Rob Bakewell, Jim Bobeck, Tom Cooney, Ronna Ciaruffoli, Jim Haggerty, Richard Morelli, and Susan Shoal.

Citizen comment was proffered by Kathy Dobash from Hazleton.

Temporary Chairman Rich Heffron opened the Budget discussion with a brief commentary on what drove the HRTC's stand that the money allocated by the Luzerne County Board of Commissioners be deposited in a bank account controlled and managed by the HRTC. Of particular note was the insistence that the HRTC be independent of the county's process, allowing HRTC activities as stated in the Home Rule Charter to proceed unencumbered. He again reiterated that all expenditures will be approved at regular HRTC meetings, and noted in the Minutes of that meeting.

Rob Bakewell briefed the proposed budget (as drawn up by Rob Bakewell, Jim Haggerty, and Rick Morelli), and how it was derived as follows:

LUZERNE COUNTY TRANSITION COMMITTEE PROPOSED BUDGET THROUGH 1/2/2012

<u>Description</u>	<u>Amount</u>	<u>Comments</u>
Legal (Retainer)	6,500	\$500 x 13 months
Legal (Non-Retainer)	13,000	8 hours per month at \$125 per hour
Advertising (Legal)	4,000	Approximate GSC expenditure
Advertising (Recruiting)	17,500	Advertising for manager, eight division heads, sheriff, coroner, other department heads
Advertising (Recruiting)	7,500	authorities, boards, and commissions.
Clerical Assistant	4,800	20 hours a month
Professional Consultant (Codes)	6,000	\$500 per month in 2011
Professional Consultant (Recruiting)	7,500	Estimated
Recruiting (Travel)	10,000	Candidate air transportation, mileage, tolls, etc.
Recruiting (Lodging)	4,500	30 nights at \$150 per night
Recruiting (Other Expenses)	3,000	

Materials and Supplies	3,100	
Miscellaneous Expenses	2,000	Insurance/bond
Total	89,400	

The estimates provided for the proposed budget were extrapolated from actual expenses of the Home Rule GSC, as well as estimates with rationale noted on the proposal. Susan Shoval made a motion the budget be approved as proposed, seconded by Ronna Ciaruffoli. The vote to approve the budget was unanimous.

The next HRTC meeting is scheduled for 6:30pm on Wednesday, 5 January 2011 at the Commissioners' Meeting Room in the Luzerne County Courthouse.

Upon motion by Rick Morelli, second by Rob Bakewell, and unanimous vote of the committee, the meeting was adjourned at 6:45pm.

Respectfully Submitted,
Temporary Chairman Richard Heffron