

**RESOLUTION R-2017-82
LUZERNE COUNTY COUNCIL**

*A Resolution of the Luzerne County Council (Superseding Resolution R-2016-57)
Compelling Luzerne County, Authorities, Boards and Commissions Receiving Funding from
Luzerne County, or Contracting to Provides Services to Separate Luzerne County
Authorities, Boards, Commissions, Departments, Agencies, and Divisions, to Disclose
Certain Information on the Entity's Website or the County Website*

WHEREAS, Luzerne County Council approves funding to various organizations, authorities, boards, and commissions as part of the annual budgeting process; and

WHEREAS, Luzerne County authorities, boards, commissions, departments, agencies, and divisions enter into contracts for services with separate Luzerne County authorities, boards, and commissions; and

WHEREAS, Luzerne County authorities, boards, commissions, departments, agencies, and divisions provide funding to various separate Luzerne County authorities, boards, and commissions at various times; and

WHEREAS, Luzerne County Council passed Resolution R-2016-57 because Luzerne County Council sought to enhance the transparency of the various entities receiving funds from Luzerne County and to encourage public awareness and participation in the missions, activities, contracts, accounting, services, governance and policies of those entities; and

WHEREAS, Luzerne County Council has determined that revised requirements are necessary to enhance the transparency of the entities covered by R-2016-57 and to enhance the transparency of Luzerne County authorities, boards, and commissions that enter into contracts with separate Luzerne County authorities, boards, commissions, departments, agencies, and divisions and to encourage public awareness and participation in the missions, activities, contracts, accounting, services, governance and policies of those authorities, boards, and commissions.

WHEREAS, Luzerne County Council repealed R-2016-57 on May 9, 2017, with the passing of R-2017-66.

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Luzerne County Council requires that before any Luzerne County funds are transferred to any authority, board, or commission receiving any grant or discretionary funding, and before any payment is made to Luzerne County authorities, boards or commissions providing services to the county or its separate authorities, boards, commissions, departments, agencies, and divisions, and before any funding is transferred to those Luzerne County authorities, boards, or commissions by the any of the County's separate authorities, boards, commissions, departments, agencies, and divisions, that the entity receiving those funds or payment certify that it has posted on its website, or on Luzerne County's website, the following

information and that the information is kept current and updated:

1. Simple Income Statement for the preceding fiscal year stating sources and uses of funds.
2. Simple Balance Sheet identifying assets and liabilities.
3. Simple Proposed Budget for current year and the preceding two years.
4. A listing of members of the governing body with the terms of each member, when they first took office and date their term ends.
5. The Mission Statement and By-laws.
6. A well-defined list of the services provided by the entity and instructions on how a member of the public applies for services, grants, or other benefits offered by the Entity (as appropriate).
7. Copies of all contracts that the entity has executed since January 1, 2017.
8. Location and contact information of the entity, a listing of the management personnel and other key staff and their professional contact information.
9. Listing of professionals providing services to the entity, their dates of engagement and terms of engagement or contract (if any) and the amounts and nature of their compensation.
10. Minutes of the governing body's meetings.
11. All resolutions and motions passed by the governing body.
12. Requests for Proposals or Statements of Qualification issued by the entity.
13. United States Internal Revenue Service tax returns of the entity and tax returns of all entities with any common management personnel.

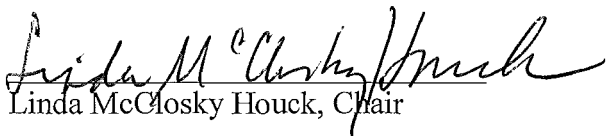
This Resolution shall become effective six (6) days from the date of adoption.

ADOPTED at a meeting of Luzerne County Council held on July 11, 2017.

ROLL CALL VOTE (9-0)

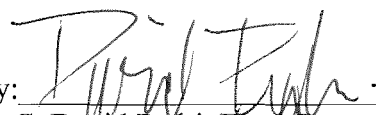
YES: Brominski, Dobash, Haas, Kelleher, McGinley, Schnee, Sorokas, Williams, and Houck

LUZERNE COUNTY COUNCIL

By: 
Linda McClosky Houck, Chair

Attest: 
Sharon Lawrence, Clerk of Council

LUZERNE COUNTY MANAGER

By: 
C. David Pedri, Esq., County Manager