

**RESOLUTION R-2017-66
LUZERNE COUNTY COUNCIL**

*A Resolution of the Luzerne County Council (Superseding Resolution R-2016-57)
Compelling Non-profit Organizations Receiving Funding from Luzerne County, or
Contracting to Provide Services to Luzerne County Authorities, Boards, Commissions,
Departments, Agencies, and Divisions, to Disclose Certain Information on the
Non-profit organization's Website or the County Website*

WHEREAS, Luzerne County Council approves funding to various non-profit organizations, entities, and other grant recipients as part of the annual budgeting process; and

WHEREAS, Luzerne County authorities, boards, commissions, departments, agencies, and divisions enter into contracts for services with non-profit organization and other entities; and

WHEREAS, Luzerne County authorities, boards, commissions, departments, agencies, and divisions provide funding to various non-profit organizations at various times and other entities; and

WHEREAS, Luzerne County Council passed Resolution R-2016-57 because Luzerne County Council sought to enhance the transparency of the various entities receiving funds from Luzerne County and to encourage public awareness and participation in the missions, activities, contracts, accounting, services, governance and policies of those non-profit organizations; and

WHEREAS, Luzerne County Council has determined that revised requirements are necessary to enhance the transparency of the entities covered by R-2016-57 and to enhance the transparency of non-profit organizations that enter into contracts with Luzerne County authorities, boards, commissions, departments, agencies, and divisions and to encourage public awareness and participation in the missions, activities, contracts, accounting, services, governance and policies of those non-profit organizations.

NOW, THEREFORE, BE IT RESOLVED, the Luzerne County Council, hereby repeals Resolution No. R-2016-57; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Luzerne County Council requires that before any Luzerne County funds are transferred to any non-profit organization receiving any grant or funding, and before any payment is made to any non-profit organization providing services to the county or its authorities, boards, commissions, departments, agencies, and divisions, and before any funding is transferred to non-profit organizations by the County's authorities, boards, commissions, departments, agencies, and divisions, that the non-profit organizations receiving those funds or payment certify that it has posted on its website, or on Luzerne County's website, the following information and that the information is kept current and updated:

1. The two most recent IRS Form 990 tax returns.
2. The two most recent completed financial audits.
3. A simple budget for the current year.
4. A listing of members of the governing body, when they first took office, and the expected end date of their current term.
5. The Mission Statement and By-Laws of the governing body.
6. A well-defined list of the services provided by the non-profit organization or entity and instructions on how a member of the public applies for services, grants, or other benefits offered by the organization (as appropriate).
7. Location and contact information of the non-profit organization or entity, a listing of the executive and management staff, including the executive director, and their professional contact information.
8. Copies of any Requests for Proposals where the successful proposer will be paid out of County Funds (i.e., when sub-contracted services or products associated with the non-profit organization's contract with the County will be or are provided by another entity or sub-contractor).
9. The IRS Form 990 tax returns of any and all organizations or entities and any organization from which the members of the governing body or the executive management receives compensation or where there is any common management or board personnel.

This Resolution shall become effective six (6) days from the date of adoption.


ADOPTED at a meeting of Luzerne County Council held on May 09, 2017.

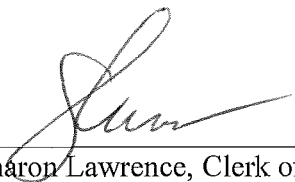
ROLL CALL VOTE (8-3)

YES: Dobash, Haas, Kelleher, Schnee, Sorokas, SA Urban, Waitkus, and Williams

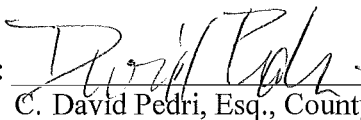
NO: Brominski, McGinley, and Houck

LUZERNE COUNTY COUNCIL

By: 
 Linda McClosky Houck, Chair

Attest: 
 Sharon Lawrence, Clerk of Council

LUZERNE COUNTY MANAGER

By: 
 C. David Pedri, Esq., County Manager