

**Luzerne County
ARPA Grant Management
Proposed Training Schedule
June 2023 and July 2023**

- Training series beginning June 22, 2023 and ending August 3, 2023
- 2 sessions of each training course. The first session at 10am and the 2nd session at 2pm to provide options for participants.

TRAINING TOPIC	TRAINING TOPICS	TRAINING DATE	WEBINAR LINK
Federal Grant Procurement	<input type="checkbox"/> Definitions <input type="checkbox"/> Applicability <input type="checkbox"/> Subrecipient vs. Contractor Determination <input type="checkbox"/> Ethics in Procurement <input type="checkbox"/> Procurement Methods <input type="checkbox"/> Specifications and Statements of Work <input type="checkbox"/> Contract Administration <input type="checkbox"/> Implementation Approach <input type="checkbox"/> Best Practices/Lessons Learned <input type="checkbox"/> Resources/References	Thursday, June 22, 2023 10:00 am EST	<u>Federal Grant Procurement Webinar June 22.2023</u>
Request for Reimbursement	<input type="checkbox"/> Required Submission for Requests for Reimbursements <input type="checkbox"/> Preparing the Quarterly Financial Report <input type="checkbox"/> Preparing the Quarterly Performance Report <input type="checkbox"/> Preparing Requests for Reimbursement <input type="checkbox"/> County's Processing of Requests for Reimbursement <input type="checkbox"/> Frequently Asked Questions <input type="checkbox"/> Resources/References	Wednesday June 28, 2023 10:00 am EST	<u>Request for Reimbursement Webinar June 28.2023</u>
ARPA Grant Matching Requirements	<input type="checkbox"/> Subrecipient Agreement Matching Requirements <input type="checkbox"/> Types of Allowable Matches <input type="checkbox"/> Tracking Matching <input type="checkbox"/> Reporting on Matching <input type="checkbox"/> Best Practices/Lessons Learned Resources/References	Thursday July 13, 2023 10:00 am EST	<u>ARPA Grant Matching Requirements July 13.2023</u>

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Federal Grant Procurement	<ul style="list-style-type: none"> <input type="checkbox"/> Definitions <input type="checkbox"/> Applicability <input type="checkbox"/> Subrecipient vs. Contractor Determination <input type="checkbox"/> Ethics in Procurement <input type="checkbox"/> Procurement Methods <input type="checkbox"/> Specifications and Statements of Work <input type="checkbox"/> Contract Administration <input type="checkbox"/> Implementation Approach <input type="checkbox"/> Best Practices/Lessons Learned Resources/References	Thursday July 20, 2023 2:00 pm EST	<u>Federal Grant Procurement July 20.2023</u>
Request for Reimbursement	<ul style="list-style-type: none"> <input type="checkbox"/> Required Submission for Requests for Reimbursements <input type="checkbox"/> Preparing the Quarterly Financial Report <input type="checkbox"/> Preparing the Quarterly Performance Report <input type="checkbox"/> Preparing Requests for Reimbursement <input type="checkbox"/> County's Processing of Requests for Reimbursement <input type="checkbox"/> Frequently Asked Questions Resources/References	Thursday July 27, 2023 2:00 pm EST	<u>Request for Reimbursement July 27.2023</u>
ARPA Grant Matching Requirements	<ul style="list-style-type: none"> <input type="checkbox"/> Subrecipient Agreement Matching Requirements <input type="checkbox"/> Types of Allowable Matches <input type="checkbox"/> Tracking Matching <input type="checkbox"/> Reporting on Matching <input type="checkbox"/> Best Practices/Lessons Learned Resources/References	Thursday August 3, 2023 2:00 pm EST	<u>ARPA Grant Matching Requirements August 3.2023</u>