

## MUNICIPAL HAULER EXPLANATION LETTER

This is the Annual Recycling Report for Waste/Recycling **HAULERS** only!

If your town contracts your recycling out to a private hauler to pick up your recycling, (be it curbside or a drop off location), this is the form that you must give them in order to get the tonnage they collected from your residents. Once completed they must send this back to the municipality requesting the tonnages.

You must attach this completed form to the completed 2022 ANNUAL RECYCLING REPORT for CALENDAR YEAR 2022 and submit them together, when reporting numbers to the County Recycling Office. You will also need both forms in order to use/claim the haulers numbers for your recycling report for grants.

Private Haulers include: J.P. Mascaro, Waste Management, County Waste, etc.

Please make sure they know that if the box for SINGLE STREAM is selected and a weight is put in, the company must select what items it collects for single stream below. It is important that this step is followed as we are trying keep track of exactly who is collecting glass, plastic, aluminum, steel-bi-metallic, newspaper, cardboard, etc.

**This report is covering the period  
January 1, 2022 to December 31, 2022.**

**Report only post-consumer materials on this form.** Post-consumer material is material that has been used as a consumer item and then diverted from municipal solid waste for the purpose of collection and recycling. The term excludes material generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings. Also, print overruns, over-issue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials and should **not** be reported on this form.

If you collect materials commingled or single stream, please check the appropriate boxes to note the recyclable materials in the mix, but **only enter the tonnage beside commingled or single stream. Do not estimate tonnages of each individual recyclable material in the commingled or single stream mix but put an "x" in the box next what materials are collected for either source separated, comingled or single stream.**

- Source separated - all recyclables are kept separated from each other.
- Commingled - two or more recyclables are collected together but fiber (paper & cardboard) is kept separate.
- Single stream - all recyclables, including fiber, are collected together.

- Enter the name of the processing facility or market where the recyclable materials were delivered.
- Complete the tonnages for the materials on page 2.
- Use the conversion chart below as necessary.
- ENTER the GROSS WEIGHT\*\* of material recycled in the correct column. DO NOT subtract any processing residue.
- Enter the total tons of solid waste collected within this municipality, if required by the municipality. This information is usually required of haulers who have a municipal waste collection services contract. If you do not have a municipal contract, this information may not be required.
- Sign and date the form.
- Submit to the municipality where you provided recycling collection services by February 1<sup>st</sup>.

| <b>Conversion Chart</b>         |  |
|---------------------------------|--|
| <b>Antifreeze:</b>              | 7.2 lbs per gallon   |
| <b>Battery – Lead Acid:</b>     | Car = 17.8 lbs<br>Truck = 48.7 lbs<br>Motorcycle = 8.7 lbs |
| <b>Rubber Tires:</b>            | Car = 21 lbs<br>Truck = 70 lbs                             |
| <b>Used Oil:</b>                | 7.2 lbs per gallon   |
| <b>Oil Filters:</b>             | 1.2 lbs each   |
| <b>Glass – Whole Bottle:</b>    | 1 ton = 2 yds <sup>3</sup>                                 |
| <b>Newsprint – Loose:</b>       | 1 ton = 3 yds <sup>3</sup>                                 |
| <b>Corrugated Cardboard:</b>    | 2.5' x 4' x 5' bale =<br>1100 lbs                          |
| <b>Plastic Soda Bottles</b>     |  |
| <b>Whole, Loose:</b>            | 30 lbs = 1 yd <sup>3</sup>                                 |
| <b>Plastic Film:</b>            | 2.5' x 4' x 5' bale =<br>1500 lbs                          |
| <b>Solid &amp; Liquid Fats:</b> | 55 gallon drum =<br>412 lbs                                |
| <b>White Goods</b>              |  |
| <b>Freezers:</b>                | 1 = 250 lbs  |
| <b>Refrigerators:</b>           | 1 = 250 lbs  |
| <b>Other Appliances:</b>        | 1 = 150 lbs  |
| <b>Yard Waste</b>               |  |
| <b>Leaves:</b>                  | 4 yd <sup>3</sup> = 1 ton                                  |
| <b>Grass Clippings:</b>         | 2 yd <sup>3</sup> = 1 ton                                  |
| <b>Wood Chips:</b>              | 1 yd <sup>3</sup> = 500 lbs                                |



**ANNUAL RECYCLING REPORT**  
**For Waste/Recycling HAULER,**  
**Document Destruction Company, or**  
**Other Company Transporting Recyclables Generated in PA**

For : Jan. 1, 2022 to Dec. 31, 2022  
 Due: February 1, 2023  
 To: Insert Municipal Contact Info Here

**Collector Name:**

|                 |                   |                  |
|-----------------|-------------------|------------------|
| <b>Address:</b> | <b>City:</b>      | <b>Zip Code:</b> |
| <b>Email:</b>   | <b>Telephone:</b> | <b>Fax:</b>      |

Please complete **one form for each municipality** where you collected recyclables.

Municipality: \_\_\_\_\_ County: **LUZERNE**

- CHECK the box in front of each post-consumer\* material that you collected for recycling from the municipality above.
- ENTER the **GROSS WEIGHT\*\*** of material recycled in the correct column. **DO NOT** subtract any **processing residue**.

| ACT 101<br>Recyclable Material Type<br>(see page 2 for Other Recyclables)  | [SS1] | [XXX] | Resi-<br>dential<br>Tons*** | Res.<br>Drop-Off<br>Tons *** | Commercial/<br>Institutional<br>Tons | Com.<br>Drop-Off<br>Tons | Name of Processing<br>Facility or Market |
|--|-------|-------|-----------------------------|------------------------------|--------------------------------------|--------------------------|--|
| <b>Single Stream:</b>  | [SS1] |       |                             |                              |                                      |                          |  |
| <b>Commingled:</b>   | [XXX] |       |                             |                              |                                      |                          |  |
| <b>Note: If commingled or single stream collection system, check the boxes below for each material in the mix.</b> |       |       |                             |                              |                                      |                          |  |
| <b>GLASS BOTTLES &amp; JARS:</b>   |       |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Glass: Clear  | [GL1] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Glass: Mixed  | [GL2] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Glass: Green  | [GL3] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Glass: Brown  | [GL4] |       |                             |                              |                                      |                          |  |
| <b>PAPER:</b>  |       |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Paper: Cardboard  | [C01] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Paper: Brown bags & sacks   | [C02] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Paper: Gabled/Aseptic Cartons   | [C03] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Paper: Magazines/Catalogs   | [PA1] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Paper: Newsprint/Newspaper  | [PA2] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Paper: Mixed/Other Paper<br>Grades (junk mail, chipboard, etc.)                           | [PA3] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Paper: Office Paper (all high<br>grades)  | [PA4] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Paper: Phone Books  | [PA6] |       |                             |                              |                                      |                          |  |
| <b>PLASTICS:</b>   |       |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Plastic: PET  | [PL1] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Plastic: HDPE   | [PL2] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Plastic: PVC  | [PL3] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Plastic: LDPE   | [PL4] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Plastic: PP   | [PL5] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Plastic: PS   | [PL6] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Plastic: MIXED / OTHER  | [PL7] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Plastic: FILM   | [PL8] |       |                             |                              |                                      |                          |  |
| <b>METAL CANS &amp; BOTTLES:</b>   |       |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Aluminum Cans   | [AA1] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Steel & Bimetallic (Tin) Cans   | [F02] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Mixed Cans  | [MX2] |       |                             |                              |                                      |                          |  |
| <b>ORGANICS:</b>   |       |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Source Separated Food   | [SSF] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Wood Waste  | [WW1] |       |                             |                              |                                      |                          |  |
| <input type="checkbox"/> Yard and Leaf Waste   | [Y01] |       |                             |                              |                                      |                          |  |

**\*Report only post-consumer materials on this form. Post-consumer material:** Material that has been used as a consumer item and then diverted from municipal solid waste for the purpose of collection and recycling. The term excludes material generated in manufacturing and converting processes such as manufacturing scrap and trimmings/cuttings. Also, print overruns, overissue publications, and obsolete inventories that did not leave the generating facility would be classified as pre-consumer materials and should **not** be reported on this form.

**\*\*Enter GROSS WEIGHT of all material. DO NOT subtract any processing residue as PA DEP has a formula it will apply.**

**\*\*\*Residential tons:** Residential tons include recyclables from condominiums, apartment complexes and townhouses.

