

# RETIREMENT BOARD MEETING AGENDA

Meeting of the Luzerne County Retirement Board, **December 7, 2022 4:00 PM** in the Council Meeting Room, Luzerne County, Wilkes-Barre, PA. (**Zoom Meeting ID: 961 2668 2419, Ph #: 929-436-2866**)

**Members:** Kendra Radle, John Evanchick Jr, Brian Thornton, Brian Swetz

**Call to Order:** Kendra Radle

**Pledge of Allegiance**

**Next Meeting:** TBD

**Solicitor's Report:** Donald Karpowich, Esq.

**Public Comment:**

**Mr. Hummer's Report:**

1. Request a motion to approve and dispense with the reading of the minutes from the meeting of October 12, 2022.

**MOTION:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_  
**ROLL CALL:** RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ\_\_\_\_

2. Request a motion to approve the following disbursement for Mail Fees for September '22 to October '22 to Luzerne County Budget & Finance in the amount of \$69.66.

**MOTION:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_  
**ROLL CALL:** RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ\_\_\_\_

3. Request a motion to approve the following disbursement for Advertisement Fees to The Citizens' Voice in the amount of \$2.10.

**MOTION:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_  
**ROLL CALL:** RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ\_\_\_\_

4. Request a motion to approve the following disbursement for Retirement Dept. Salary Reimbursement for 2<sup>nd</sup> and 3<sup>rd</sup> Qtrs. to Luzerne County Budget & Finance in the amount of \$58,855.83.

**MOTION:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_  
**ROLL CALL:** RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ\_\_\_\_

5. Request a motion to set year 2023 interest rate at 4% to be credited to member contributions for the Luzerne County Employees' Retirement System.

**MOTION:** \_\_\_\_\_ **2<sup>nd</sup>:** \_\_\_\_\_

ROLL CALL: RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ\_\_

- 6. Request a motion to approve the following purchase of Prior Service:

Stephanie Berryman  
Purchase Prior Service from May 12, 2017 to January 16, 2020  
Total Time: 2 years, 7 months, 4 days  
Purchase Price: \$4,949.98

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_  
ROLL CALL: RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ\_\_

- 7. Request a motion to approve Assured Partners for Fiduciary Liability Insurance for 2023.

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_  
ROLL CALL: RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ\_\_

- 8. Motion to approve following disbursement for Fiduciary Liability Insurance to Assured Partners in the amount of \$31,965.00.

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_  
ROLL CALL: RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ\_\_

- 9. Motion to approve Zelenkofske Axelrod as the agreed Auditor for 2022 Audit Services.

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_  
ROLL CALL: RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ\_\_

- 10. Request a motion to approve the Refunds of Employee Contributions with Interest, Retirements, Vestments and Deaths for the month of December 2022:

**Refunds of Employee Contributions with Interest**

David Blejwas	\$718.12
Alan Brezinski	\$5,045.69
Mary Deady	\$46,896.97
Hannah Halliday	\$315.75
Harold Hanson	\$1,472.97
Jillian Jones	\$9,794.76
Zachary King	\$10,406.60
Erika Luton	\$4,630.12
Amanda Matysik	\$231.53
Geoffrey Naugle	\$1,521.50
Evan Orr	\$500.37
Laura Paluge	\$444.27
Brianna Romanchick	\$1,620.05
Nina Ruggiero	\$2,815.64
Benjamin Stanton	\$11,096.27

**Retirements**

Laura Everetts	\$285.02/mth
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Nancy Gaughan	\$3,107.63/mth
Francis Hacken	\$868.27/mth
Richard McNeil	\$967.71/mth
Victor Shovlin	\$1,289.10/mth

### Vestments

Keith Moss  
**Employment Dates:** 03/17/2003 – 10/31/2022  
**Superannuation Date:** 01/17/2023

### Deaths

John Moses	NO DEATH BENEFIT
William Weiss	NO DEATH BENEFIT

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_  
ROLL CALL: RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ \_\_\_\_

### Other Business

Morgan Stanley, Richard Hazzouri

### Motion to Adjourn

MOTION: \_\_\_\_\_ 2<sup>nd</sup>: \_\_\_\_\_  
ROLL CALL: RADLE \_\_\_\_, EVANCHICK \_\_\_\_, THORNTON \_\_\_\_, SWETZ \_\_\_\_