

**RESOLUTION R-2016-57**  
**LUZERNE COUNTY COUNCIL**

*A Resolution of the Luzerne County Council Superseding Resolution R-2015-36 Compelling Not-For-Profit Organizations, Authorities, Boards and Commissions, and other Entities Receiving Discretionary Funding from Luzerne County to Disclose Certain Information on the Entity's Website or the County Website*

WHEREAS, Luzerne County Council approves discretionary funding to various organizations, authorities, boards and commissions, and other grant recipients as part of the annual budgeting process; and

WHEREAS, Luzerne County authorities, boards, commissions, departments, agencies, and divisions enter into contracts for services with non-profit and not-for-profit organizations; and

WHEREAS, Luzerne County authorities, boards, commissions, departments, agencies, and divisions provide funding to various non-profit organizations, not-for-profit organizations and governmental entities at various times; and

WHEREAS, Luzerne County Council passed Resolution R-2015-36 because Luzerne County Council sought to enhance the transparency of the various entities receiving discretionary funding from Luzerne County and to encourage public awareness and participation in the missions, activities, contracts, accounting, services, governance and policies of those entities, non-profit and not-for-profit organizations; and

WHEREAS, Luzerne County Council has determined that additional requirements are necessary to enhance the transparency of the entities covered by R-2015-36 and to enhance the transparency of non-profit and not-for-profit organizations that enter into contracts with Luzerne County authorities, boards, commissions, departments, agencies, and divisions and to encourage public awareness and participation in the missions, activities, contracts, accounting, services, governance and policies of those authorities, boards, commissions, non-profit organizations, not-for-profit organizations and other entities.

NOW, THEREFORE, BE IT RESOLVED, the Luzerne County Council, hereby repeals Resolution No. R-2015-36; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, the Luzerne County Council requires that before any Luzerne County discretionary funding is transferred to any organization, authority, board, commission, or any other grant recipient and before any payment is made to any non-profit or not-for-profit organization providing services to the county or its authorities, boards, commissions, departments, agencies, and divisions, and before any funding is transferred to non-profit organizations, not-for-profit organizations or governmental entities by the County's authorities, boards, commissions, departments, agencies, and divisions, that the entity receiving those funds or payment certify that it has posted on its website, or on Luzerne County's website, the following information and that the information is kept current and updated:

1. Simple Income Statement for the preceding fiscal year stating sources and uses of funds.
2. Simple Balance Sheet identifying assets and liabilities.
3. Simple Proposed Budget for current year and the preceding two years.
4. A listing of members of the governing body with the terms of each member, when they first took office and date their term ends.
5. The Mission Statement, By-laws and Public Policies governing the entity.
6. How a member of the public applies for services, grants, or other benefits offered by the Entity (as appropriate).
7. Copies of all contracts that the entity has executed since January 1, 2015.
8. Location and contact information of the entity, a listing of the management personnel and other key staff and their contact information.
9. Listing of professionals providing services to the entity, their dates of engagement and terms of engagement or contract (if any) and the amounts and nature of their compensation.
10. Minutes of the governing body's meetings.
11. All resolutions and motions passed by the governing body.
12. Requests for Proposals or Statements of Qualification issued by the entity.
13. United States Internal Revenue Service tax returns of the entity and tax returns of all entities with any common management personnel.

This Resolution shall become effective six (6) days from the date of adoption.

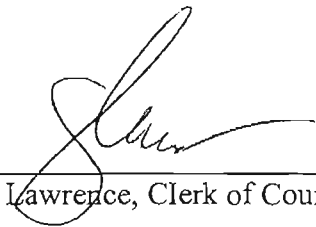
ADOPTED at a meeting of Luzerne County Council held on August 9, 2016.


ROLL CALL VOTE (11-0)

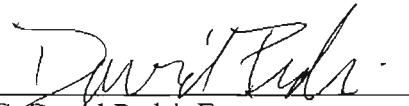
YES: Brominski, Dobash, Haas, Kelleher, McGinley, Schnee, Sorokas, SA Urban, Waitkus, Williams, and Houck

LUZERNE COUNTY COUNCIL

ATTEST:

  
Sharon Lawrence, Clerk of Council

By:   
Linda McClosky Houck, Chair

By:   
C: David Pedri, Esq.,  
County Manager