

**RESOLUTION R-2022-78
LUZERNE COUNTY COUNCIL**

A Resolution of the Luzerne County Council Appointing a County Manager

WHEREAS, Luzerne County Manager C. David Pedri resigned effective July 6, 2021; and

WHEREAS, on August 10, 2021, a majority of Luzerne County Council passed resolutions appointing members to a Manager Search Committee to begin the process of hiring a new County Manager as required by Section 4.02 of the Luzerne County Home Rule Charter ("Home Rule Charter"); and

WHEREAS, Section 4.02 of the Home Rule Charter requires the County Manager to be appointed by resolution of County Council; and

WHEREAS, County Council desires to appoint a County Manager in compliance with Section 4.02 of the Home Rule Charter; and

WHEREAS, Section 4.03 of the Home Rule Charter requires that the salary of the County Manager shall be set by resolution of County Council and shall not exceed the salary of the District Attorney nor shall it be lower than 55 percent of the salary of the District Attorney.

NOW, THEREFORE, BE IT RESOLVED, the County Council wishes to designate, name and appoint Randy Robertson as County Manager effective June 01, 2022 or at an otherwise agreed upon date; and

BE IT FURTHER RESOLVED, the salary for the County Manager shall be \$181,500.00. All other terms and conditions of employment are set forth in the attached Offer Letter which is incorporated by reference herein in its entirety. (ATTACHMENT PENDING COUNCIL DISCUSSION OF TERMS WITH APPLICANTS. TERMS AND CONDITIONS OF EMPLOYMENT OF SUCCESSFUL APPLICANT SHALL BE MADE AVAILABLE TO PUBLIC AT TIME OF COUNTY MANAGER APPOINTMENT.)

BE IT FURTHER RESOLVED, the County Manager shall have all rights, duties and powers as set forth in the Charter.

This Resolution shall become effective six days after adoption.

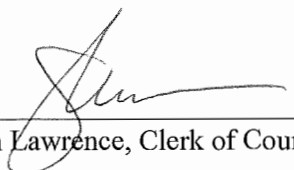
ADOPTED by Luzerne County Council at a meeting held on April 12, 2022.

ROLL CALL VOTE (9-1) with (1) Abstention

YES: Bienias, Lescavage, Lombardo, McDermott, Radle, Schnee, Thornton, SJ Urban and Wolovich

NO: Perry

ABSTAINED: McGinley

Attest: 
Sharon Lawrence, Clerk of Council

LUZERNE COUNTY COUNCIL

By: 
Kendra Radle, Chair

By: 
John Lombardo, Vice-Chair

April 12, 2022

Mr. Randy Robertson
Rerob997@gmail.com

**RE: COUNTY OF LUZERNE
COUNTY MANAGER OFFER LETTER**

Dear Mr. Robertson:

County Council for the County of Luzerne (hereinafter the "County") hereby extends to you the following terms of employment as the County Manager for the County of Luzerne:

1. It is understood and agreed to by the parties that anything not covered in this Letter of Agreement shall be governed by the Luzerne County Home Rule Charter, Personnel Code, Administrative Code and all other policies of the County of Luzerne presently in existence or as amended.

2. Commencement of Employment and Term of Agreement. You agree to commence employment as the County Manager effective June 1, 2022, or as otherwise agreed upon by the parties.

3. Compensation. Your starting annual salary is One Hundred Eighty-One Thousand Five Hundred (\$181,500.00) Dollars which shall be paid in accordance with the County's payroll schedule. Any increase in salary shall be merit based and in the sole discretion of County Council

You will be considered an "exempt" employee under state and federal wage and hour laws. Consequently, you will not be entitled to receive overtime pay for any hours worked in excess of 40 hours per workweek.

4. Healthcare and Related Benefits. You shall be entitled to all healthcare, dental and vision benefits, as well as, life insurance provided to exempt management level County employees and shall be required to make the same contributions for such insurances that exempt management level County employees make. Alternatively, Luzerne County would agree to compensate you \$4,000.00 towards your military medical plan.

5. Vacation/Sick/Personal Days. You will be entitled to the same number of vacation, sick and personal days that the most senior Luzerne County Division Head is currently receiving. Upon separation from employment, you shall be entitled to reimbursement for unused vacation and sick days subject to the terms and conditions set forth in Luzerne County's policies and procedures for exempt management level employees.

6. Work Schedule. Your normal work week shall consist of, at a minimum, the normal business hours of Luzerne County and includes all regularly scheduled meetings and work sessions of the County Council.

7. Retirement. You will be entitled to retirement benefits as provided for in the Luzerne County Employees' Retirement System.

8. Professional Memberships. Luzerne County agrees to pay for your memberships in the International City/County Management Association ("ICMA"), County Commissioners Association of Pennsylvania ("CCAP"), and National Association of Counties ("NACO"), as well as, travel to/attendance at conferences for the aforesaid organizations.

9. Travel reimbursement. Luzerne County agrees to reimburse mileage for work related travel keeping in line with Luzerne County personnel policies and IRS regulations.

10. Cell Phone reimbursement. Luzerne County agrees to reimburse you \$40.00/month towards your personal cell phone bill.

11. Relocation costs. Luzerne County agrees to pay relocation costs not to exceed \$15,000.00. You shall be required to obtain 3 written estimates and utilize the lowest of the 3 estimates.

12. Temporary housing. Luzerne County agrees to provide you with \$4,800.00 to cover the costs of temporary housing upon your relocation to Luzerne County.

13. Annual Evaluation. As County Manager you agree that you will be subject to an annual evaluation by County Council.

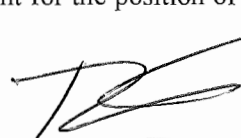
14. Resignation. If you voluntarily resign as the County Manager, you agree to give the County thirty (30) days advanced written notice.

15. Termination. It is understood by the parties that the County Manager serves at the pleasure of County Council as per the Home Rule Charter. The County agrees to provide you with thirty (30) days advanced written notice prior to termination and such termination shall be further subject to the provisions of the Luzerne County Home Rule Charter section 4.05.

If you wish to accept this offer of employment, please sign where indicated below and return to me. This offer and the terms of this Agreement are subject to the approval of County Council.


KENDRA RADLE
Luzerne County Council Chair

I agree to the above terms of employment for the position of the County Manager for the County of Luzerne.


RANDY E. ROBERTSON