

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER: (PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: STREET / P.O. BOX

CITY STATE ZIP CODE

PHONE # FAX#

EMAIL ADDRESS:

SIGNATURE: [Handwritten Signature]

RECORDS REQUESTED - Requesters MUST specify the document(s) sought. Please use additional pages if necessary.

[Redacted area with yellow background]

PLEASE CHECK ONE OF THE FOLLOWING:

- I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)
I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)
I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD



150 South Fifth Street
Suite 2500
Minneapolis, MN 55402
Tel. 763.445.4200
Fax 763.445.4202

January 07, 2022

Dear Sir or Madam,

Pursuant to the state statutes regarding public information, I am inquiring to whether you can provide the following information:

1. A copy of any existing records showing information regarding depositor names, amounts and dates for unrefunded cash escrows, cash deposits, performance or construction bonds which have been deposited with your municipality that are currently available for release.
2. A copy of any records showing the (i) payee or vendor names, (ii) check issue dates, (iii) check number, (iv) FEIN and (v) dollar amounts of any uncashed /stale-dated vendor checks that have aged more than six months from the date of this letter in an amount equal to or greater than one thousand dollars (\$1,000.00).
3. Financial spreadsheet, ledger, or any other accounting record of property tax overpayments, or claimed/unredeemed tax lien certificates which have been refundable for more than six months from the date of this letter showing the (i) payee names (ii) check issue dates, (iii) check numbers, (iv) FEIN and (v) dollar amounts over \$1,000.00.
4. For the above three requests please include all the necessary claim forms, affidavits and instructions required for the reissuance of the deposits/outstanding/stale dated checks or refunds.
5. At what frequency are these records updated? Monthly, quarterly, semiannually, annually or upon request? Please confirm, if uncashed checks are remitted to state unclaimed property bureau. If so, after what aging period?

Thank you in advance for your assistance with this request.

Best Regards,
Jonathan Gabriel
Analyst, Abandoned and Unclaimed Property
Ryan
150 South Fifth Street, Suite 2500
Minneapolis, Minnesota 55402
972.934.0022 Ext. 51-1166
Email: aupassetrecovery@ryan.com

Luzerne Cty PA
Open Payment Report

Number	Date	Status	Void Reason	Reconciled/ Voided Date	Source	Payee Name	Transaction Amount	Reconciled Amount
C & Y - Children and Youth Services								
<u>Check</u>								
860755	03/10/2020	Open			Accounts Payable	LUZERNE CO CHILDREN AND YOUTH	\$4,304.00	
860902	03/16/2020	Open			Accounts Payable	SOCIAL SECURITY ADMINISTRATION	\$8,017.16	
861650	06/22/2020	Open			Accounts Payable	PYRAH, JAMES AND AMY	\$1,200.00	
864378	05/14/2021	Open			Accounts Payable	PLESKACH, JESSICA, LEIGH	\$2,500.00	
General Fund - General Fund								
<u>Check</u>								
5032	03/08/2021	Open			Accounts Payable	VERITIV OPERATING COMPANY	\$1,137.00	
498998	10/22/2010	Open			Converted/Imported	CITY OF WILKES BARRE, ,	\$1,117.67	
501096	11/23/2010	Open			Converted/Imported	COMMONWEALTH OF PA, ,	\$37,626.00	
503754	03/01/2011	Open			Converted/Imported	JOHNSON PHD/ROBERT, ,	\$1,850.00	
516890	04/18/2012	Open			Converted/Imported	DON WILKINSON AGENCY, ,	\$1,774.50	
519900	07/09/2012	Open			Converted/Imported	DON WILKINSON AGENCY, ,	\$1,045.50	
529801	06/21/2013	Open			Converted/Imported	LUZERNECOUNTYPRISONCA, ,	\$35,649.27	
577035	01/11/2019	Open			Accounts Payable	UPTRUST INC	\$9,000.00	
581240	06/24/2019	Open			Accounts Payable	ZHENG-XIN	\$1,736.27	
586211	01/23/2020	Open			Accounts Payable	DARBY, JAMES , M	\$1,000.00	
591917	10/16/2020	Open			Accounts Payable	SHI INTERNATIONAL CORP	\$3,113.88	
594679	02/09/2021	Open			Accounts Payable	PITTSTON CITY COUNCIL	\$3,000.00	
594943	02/18/2021	Open			Accounts Payable	LVHN COORDINATED	\$2,244.36	
596533	05/14/2021	Open			Accounts Payable	PROFESSIONAL PRACTICE FREYA LAND COMPANY	\$1,667.04	
PAYROLL - Payroll Account								
<u>Check</u>								
151745	11/28/2014	Open			Payroll Check	WALSH, BRANDIE, A	\$1,189.90	
153310	02/20/2015	Open			Payroll Check	KING, DANIEL, ALAN	\$3,264.41	
153430	05/01/2015	Open			Payroll Check	ESTATE OF, JOE D, BLIGHT	\$4,003.59	
153687	10/02/2015	Open			Payroll Check	CARROLL, CHRISTIE, L	\$1,943.71	
153689	10/02/2015	Open			Payroll Check	MALAK, JENNIFER, LYNN	\$1,708.86	
158544	10/29/2020	Open			Accounts Payable	PA PUBLIC EMPLOYEES AFL-CIO	\$4,921.03	

Luzerne Cty PA
Open Payment Report

158705	12/23/2020	Open	Accounts Payable	PA PUBLIC EMPLOYEES AFL-CIO	\$4,535.85
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Difference

