

RETIREMENT BOARD MEETING MINUTES

Meeting of the Luzerne County Retirement Board, **January 19, 2022 4:00 PM** in the Council Meeting Room, Luzerne County, Wilkes-Barre, PA. (**Zoom Meeting ID: 940 0436 9000, Ph #: 929-436-2866**)

Members: Kendra Radle, John Evanchick Jr, Brian Thornton, Romilda Crocamo, Brian Swetz

Call to Order: Kendra Radle

Pledge of Allegiance

Open Nominations for Chairman of the Board for the Luzerne County Employees' Ret. System.

Motion: Swetz for Kendra Radle 2nd: Crocamo

ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y

Chairman opens nominations for Vice-Chairman of the Board for the Luz. County Emps. Ret. Sys.

Motion to open: Crocamo 2nd: Swetz

ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y

Motion: Crocamo for Brian Thorton 2nd: Swetz

ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y

Motion to close: Evanchick 2nd: Crocamo

ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y

Next Meeting: February 16, 2022, 4 pm, County Council Meeting Room
April 13, 2022, 4 pm, County Council Meeting Room
July 13, 2022, 4 pm, County Council Meeting Room
October 12, 2022, 4 pm, County Council Meeting Room
December 7, 2022, 4 pm, County Council Meeting Room

Kendra Radle: All meetings will continue to hybrid also.

Solicitor's Report: Donald Karpowich, Esq.

Don Karpowich: On terms of agenda items, the one contribution without interest and there was no restitution owed in that case, that is appropriate to be on agenda. Next, Joann Van Saun, if you do decide to approve that retirement this evening you want condition of receiving disposition of the results of the plea. We haven't received anything other than the request. We haven't received confirmation of the plea post sentencing.

Motion for executive session: Evanchick 2nd: Crocamo

ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y

Public Comment: N/A

Mr. Hummer's Report:

1. Request a motion to approve and dispense with the reading of the minutes from the meeting of December 13, 2021.

**Motion: Crocamo 2nd: Radle
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y**

2. Request a motion to set year 2022 interest rate at 4% to be credited to member contributions for the Luzerne County Employees' Retirement System.

**Motion: Evanchick 2nd: Swetz
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y**

3. Request a motion to approve the following disbursement for 4th Qtr. 2021 Salary Reimbursement to Luzerne County Budget and Finance Dept. in the amount of \$29,850.64.

**Motion: Radle 2nd: Crocamo
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y**

4. Request a motion to approve the following disbursement for Office Supplies and Tax Supplies to One Point in the amount of \$1,151.80.

**Motion: Thornton 2nd: Evanchick
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y**

5. Request a motion to approve the following disbursement for Payroll/1099R Programs to Luzerne County Budget & Finance in the amount of \$613.00.

**Motion: Thornton 2nd: Evanchick
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y**

6. Request a motion to approve the following disbursement for Advertisement Fees to The Citizens Voice in the amount of \$6.60.

**Motion: Thornton 2nd: Evanchick
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y**

7. Request a motion to approve the following disbursement for Fiduciary Liability Insurance to Assured Partners in the amount of \$31,965.00.

**Motion: Evanchick 2nd: Radle
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y**

8. Request a motion to approve the following disbursement for Printer Repair/Supplies to Topp Business Solutions in the amount of \$402.00.

**Motion: Thornton 2nd: Evanchick
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y**

9. Request a motion to approve an RFQ for Investment/Custodial Services.

**Motion: Radle 2nd: Swetz
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y**

10. Request a motion to approve the following purchase of Prior Service:

Joseph Mazzola
Purchase Prior Service from 01/20/2017 to 03/05/2019.
Total Time: 2 years, 16 days
Purchase Price: \$4,007.68

Motion: Evanchick 2nd: Swetz
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y

11. Request a motion to approve the Refunds of Employee Contributions with Interest, Refund of Employee Contributions without Interest, Retirements, Vestments and Deaths for the month of January 2022:

Refunds of Employee Contributions with Interest

Sierra Dudek	\$1,907.84
Sarah Essiem	\$5,901.32
Rebekah Kondraski	\$434.53
Michael Kowalski	\$18,567.71
Melissa Kravitz	\$198.30
Marc Labar	\$9,688.79
Kayla Samec	\$602.88

Refunds of Employee Contributions without Interest

James Newman	\$2,695.04
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Retirements

Janice Bonner	\$690.97/mth
Eugene Duffy	\$2,505.40/mth
Samuel Hyder	\$2,809.68/mth
Norman Magyar	\$5,515.07/mth
Sean Tracy	\$2,308.80/mth
Joanne Van Saun	\$4,467.23/mth

Vestments

Karen Doknovitch	
Employment Dates:	01/19/2010 – 10/13/2021
Superannuation Date:	05/12/2025

Robin Ritsick	
Employment Dates:	11/06/1992 – 10/15/2021
Superannuation Date:	07/22/2045

Nancy Smacchi	
Employment Dates:	12/05/2001 – 09/21/2021
Superannuation Date:	09/02/2036

Angela Yakoski

Employment Dates:

10/15/2013 – 10/14/2021

Superannuation Date:

08/14/2037

Deaths

Dolores Ruda

NO DEATH BENEFIT

Lamotte Stiles

Beneficiary

Catherine Gavlick \$111,433.54

George Flint

Beneficiary

Helen Elaine Flint \$1,118.41/mth

Motion to accept and table Joann Van Suan request: Crocamo 2nd: Radle
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y

Other Business

Boomershine Consulting, Greg Stump

Morgan Stanley, Richard Hazzouri

Motion to Adjourn

Motion: Thornton 2nd: Crocamo
ROLL CALL: RADLE Y, EVANCHICK Y, CROCAMO Y, THORNTON Y, SWETZ Y