



Luzerne County Department of Probation Services
Adult Probation & Parole and Pretrial Services
20 N. Pennsylvania Ave, Penn Place Suite 302, Wilkes-Barre, PA 18711-1001

COVID-19 REPORTING INSTRUCTIONS

**DO NOT REPORT UNLESS ORDERED
BY YOUR CASE MANAGER OR PROBATION/PRETRIAL OFFICER.**

OFFICE HOURS: MONDAY TO FRIDAY, 8:30 AM to 4:30 PM

AFTER HOURS *EMERGENCY* ON-CALL SERVICES: An emergency is defined as “notification of an alleged criminal or technical violation of your supervision - *or* - required intervention concerning the health or safety of you or another individual”.
IN EMERGENCY SITUATIONS ONLY, the on-call officer can be reached at 570-362-2553.

MASKS ARE REQUIRED

Effective August 3, 2021, all employees and all visitors to the Luzerne County Courthouse or County buildings must wear a mask or face covering while on the premises or you will be denied entry and access.
Masks must be worn properly and securely - *entirely covering the nose & mouth.*

**DO NOT REPORT with other people or with infants/children.
Absolutely NO CHILDREN OR INFANTS are permitted in the office.**

DO NOT REPORT IF you are experiencing **ANY** of the following:

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| Fever or chills | Headache |
| Cough | New loss of taste or smell |
| Shortness of breath or difficulty breathing | Sore throat |
| Fatigue | Congestion or runny nose |
| Muscle or body aches | Nausea or vomiting |
| | Diarrhea |

DO NOT REPORT IF you have traveled outside the United States to a CDC Level 4 (Very High Risk Destination) in the last 14 days. Speak to your Case Manager or Probation/Pretrial Officer about travel.

WERE YOU JUST SENTENCED?

probationintake@luzernecounty.org

Call 570-825-1725

Provide your full legal name, DOB, Judge, and court docket #s. *You will be given additional reporting instructions.*

DUI or COMMUNITY SERVICE QUESTIONS?

DUIprogram@luzernecounty.org
communityservice@luzernecounty.org

CALL 570-408-8595

ARE YOU ORDERED TO SUPERVISION BY PRETRIAL SERVICES?

pretrial@luzernecounty.org

Call PO Morgan Bell at 570-706-2088 or PO Jeffery Cox at 570-408-8177

OTHER QUESTIONS? Call 570-825-1725 and ASK FOR A SUPERVISOR