

Luzerne/Wyoming Counties Drug and Alcohol Program

Executive Commission

January 27, 2021

The Luzerne/Wyoming Counties Drug & Alcohol Executive Commission Meeting took place on Wednesday, January 27, 2021 at 3:00 p.m.

Teleconference Participants Ryan Hogan, Michael Gagliardi, Jill Sprau, Pamela Coveleski, Marie Baratta – SCA
John Alunni – OHS
Dr. Charles Blewitt – Executive Commission Chair
Rev. Lou Divis – Executive Commission Secretary
Nick Wilson – Executive Commission
Rachael Wydra – NEPA DOH

Welcome and Review of Minutes: Dr. Blewitt welcomed everyone, and asked the Committee to review the minutes of December 16, 2020. *Without the necessary number of Executive Commission Members in attendance to carry a quorum, the vote to approve the December 16, 2020 meeting minutes will be postponed until the next meeting held in February 2021.*

Administrator's Report: Mr. Hogan introduced our newest Luzerne/Wyoming Co. Drug & Alcohol Program staff member, Assistant Administrator Mr. Michael Gagliardi, who started on Tuesday, January 19, 2021. Mr. Gagliardi has completed orientation as of Friday, January 22, 2021 with Luzerne County Human Resources. He is scheduled to complete Drug & Alcohol Program training, and required DDAP trainings. Mr. Gagliardi reviewed his previous work experience over the past 15 years, and noted that he received his LSW through Kings College in Wilkes-Barre, PA.

Mr. Hogan reviewed that we are following all COVID-19 safety regulations and continue to share updates with all contracted service providers of changes to services. Our Drug & Alcohol Program Staff have received or were given the opportunity to receive the first Covid-19 Vaccine, and the second Vaccine has been scheduled.

Mr. Hogan confirmed that the seven (7) month PA State Budget was passed and will remain level for Drug and Alcohol Services, meaning no increase and no cuts to the budget.

Mr. Hogan discussed the SOR Housing Grant Proposal that has been approved for our SCA by DDAP. We are awaiting the funds from DDAP before we are able to move forward with contracting with CEO for housing services. DDAP's discussion about full contracting versus a letter of agreement has delayed implementation of the SOR funded Housing Grant. Mr. Hogan will meet with CEO to discuss allocation and program implementation for both Luzerne and Wyoming Counties.

Mr. Hogan confirmed that the SCA Administrative Team continue to work closely with Susquehanna Software on the CPR Web Program. Trainings will take place in February and March 2021 for our Administrative Team, Case Management Unit Team, and our provider network. Ms. Sprau and Ms. Coveleski have worked diligently to get Susquehanna Software the data they have requested to get the program implemented.

Mr. Hogan noted that he continues to work with DDAP and GPRA Follow-Up client data and collection, and explained SOR 1 Grant versus SOR 2 Grant to the Executive Commission Board Members. Our SCA has been able to draw down these SOR allocations. The SCA may receive more dollar allocations to utilize for Opioid and Stimulant Use Disorder individuals assisted with SOR 2 funding.

Mr. Hogan discussed the Warm-Hand Off Program updates for Tyler Memorial Hospital confirming that they now have a Contract with the SCA/Trehab/Wyoming County O.H.S. to provide CRS staff in the ER. Mr. Hogan reviewed that both General Hospital and Geisinger Hospitals Warm-Hand Off are established.

Mr. Hogan reviewed that updates have been done in ASAM, Partial Hospitalization Program Criteria, and discussed potential impacts, and changes to PA Certification Board Credentialing requirements. DDAP criteria changes may impact Providers as PHP will no longer be available, and IOP may take its place.

Mr. Hogan reviewed that Casey Recovery, LLC reached out via e-mail to discuss their program and desire for a contract. Casey Recovery, LLC completed the XYZ Packet for Detox Bed rate that is being corrected to a lower rate.

Mr. Hogan confirmed the SCA has newly contracted for residential rehab and detox beds with Gaudenzia-Coal Township and Endless Mountains Recovery in Tunkhannock, PA.

Mr. Hogan discussed his attendance at the monthly NBHCC Board Meeting, PDN Committee Meeting, PACDAA and DDAP calls.

Without the necessary number of Executive Commission Members in attendance to carry a quorum, the vote to approve the Administrator's Report will be postponed until the next meeting held in February 2021.

Case Management Report: Mr. Sprau reviewed that the CM Unit staff are working on a rotating schedule with two to three individuals in-person and the others working remotely. She confirmed that all Telehealth level of care assessments are being completed timely and efficiently. Ms. Sprau completed all CM Unit staff evaluations and they have been submitted to HR. She completed the monthly DDAP Warm-Hand-Off Report for December. Ms. Sprau is working on GPRA follow up reports as well. Ms. Sprau meets with the CM Unit Staff Team on a bi-weekly basis that helps everyone work very effectively.

Ms. Sprau reviewed that 47 assessments were completed out of the scheduled 69, Emergency and Helpline referral calls stayed the same. She reviewed that, at this time, Attorneys are arranging Jail Court Orders. White Deer Run utilized 64 inpatient days, Conewago 34 inpatient days, Just Believe 12 days, and Clem-Mar 10 days. WVADS Partial Program have 15 individuals at this time. *Without the necessary number of Executive Commission Members in attendance to carry a quorum, the vote to approve the Case management Report will be postponed until the next meeting held in February 2021.*

Fiscal Report: Ms. Coveleski reviewed the cash disbursements report for December that were within normal operative costs and procedures. She reviewed Administrative costs that were spent down at 80% of our 6 month budget, and prevention totals are at 90%. Ms. Coveleski sent out all Provider Contracts and many providers have been signed and returned the contracts. Ms. Coveleski confirmed that a 6 month report is required throughout the 2025 Grant period. *Without the necessary number of Executive Commission Members in attendance to carry a quorum, the vote to approve the Fiscal Report will be postponed until the next meeting held in February 2021.*

Prevention Report: Mr. Hogan relayed that our SCA was approved for additional SOR-funding for Years 3 & 4 of the SOR grant to provide Prevention/Education Services and purchase supplies for providers. The SCA will be granted an additional \$20,000 + each year. This money will be in addition to the normal SOR allocation we would have received.

REMARK Pre-Post Testing Software through Gravic, Inc. may be purchased using the additional SOR Funding that has been approved. Pre-Post Testing is a new mandate through the 2020-2025 DDAP Grant Agreement.

Mr. Hogan confirmed the Centralized Coordinating Entity in Luzerne County, and the disbursement of Narcan to non-profit services Providers will be done through the District Attorney Office to provide Narcan Distribution efforts by community outreach organizations.

DDAP and State Gambling Funds and Allocations will be limited across the state due to low gambling revenue from casinos and other state gambling entities being from the Covid-19 impact that caused shutdowns of Casinos. *Without the necessary number of Executive Commission Members in attendance to carry a quorum, the vote to approve the Prevention Report will be postponed until the next meeting held in February 2021.*

OHS Report: Mr. Alunni reviewed the Plan for Safe Care that began in 2019 are working well in Geisinger Hospital, Lehigh Valley Hospital, and General Hospital. This Plan continues to help identify babies who are born with illegal substances in their bodies. Care is given through the Safe Care Plan as soon as this is identified.

Mr. Alunni confirmed that the Stop Coalition website can be found by using luzernecountystop.org with public safety tips.

Without the necessary number of Executive Commission Members in attendance to carry a quorum, the vote to approve the Office of Human Services Report will be postponed until the next meeting held in February 2021.

Executive Commission Nominating Committee: Mr. Hogan confirmed that one (1) Luzerne County position has been filled for the Medical Professional role. Reverend Divis reviewed that the Wyoming County Student Representative position could be filled with a student attending Kings College who resides in Wyoming County. She is awaiting the approval process of being approved by the Wyoming County Commissioners. The application process for a Luzerne County resident volunteer application, and interview process with the ABC Committee is found on the Luzerne County Website under Advisory Boards and Commissions. Wyoming County resident volunteers must apply through the Wyoming County Commissioners. *Without the necessary number of Executive Commission Members in attendance to carry a quorum, the vote to approve the Executive Commission Nomination Committee Report will be postponed until the next meeting held in February 2021.*

Administrative Program Committee: The Administrative Program Committee is at full complement with Dr. Blewitt-Chair, Mr. Dziak-Vice-Chair, and Reverend Divis-Secretary. The Administrative Program Committee meet quarterly on Feb. 24, May 26, August 25, and November 17, 2021 at 2:15 p.m.

Provider Report: No report available.

By-Laws: The 2018 and 2020 By-Laws will be reviewed and approved by the ABC Committee in the near future. The By-Laws will be reviewed on a bi-yearly basis in the 1st quarter of Calendar Year 2022.

Next Meeting: The next Executive Commission Meeting is scheduled to take place with Microsoft Office Teams on Wednesday, February 24, 2021 at 3:00 p.m. *Without the necessary number of Executive Commission Members in attendance to carry a quorum, no motion to adjourn was made.*

Respectfully submitted by: Marie Baratta, Administrative Assistant

Reviewed and approved by: Ryan Hogan, Administrator