



December 23, 2020

**Subject: ENVIRONMENTAL HEALTH VIOLATIONS/RECORDS REQUEST**

Partner Engineering and Science, Inc. is conducting a Phase I Environmental Site Assessment and/or a Property Condition Report Assessment on the following property:

**Sherman Hills Apartments**  
**300 Parkview Circle**  
**Wilkes Barre, PA 18702**  
**Partner Project No. 20-297974.1**

As part of the investigation, we are requesting informally any and all records you have for the above-referenced property pertaining to the following:

- Asbestos or lead-based paint found at the property
- Septic system and water well information
- Human health concerns
- Hazardous materials incidents
- Regional specific issues

Thank you for your time and effort Thank you for your time and effort in completing the above request for information. If any more information is needed from our company regarding the completion of this request, please contact me at 410-390-4899. Please fax this form and any additional information to me at 443-377-3895 or send via e-mail to [hudfoias@partneresi.com](mailto:hudfoias@partneresi.com).

Sincerely,



Jovianne Roye  
Process Specialist



## **Right-To-Know Response Form**

**January 4, 2021**

Jovianne Roye  
Via Email only to [hudfoias@partneresi.com](mailto:hudfoias@partneresi.com)

RTK REQUEST #2020-223

Dear Ms. Roye:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right- To-Know law ("RTKL").

Recently, the Luzerne County Office of Law received a request for documents from you described in the attached Right To Know request. Your request is denied because Luzerne County does not maintain these documents. §705 of the RTKL states that "when responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record".

To further assist you, we suggest you contact the Borough, City or Township, directly where the property is located.

You have a right to appeal this denial of information in writing to Executive Director, Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact Laura C. Dennis. Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Respectfully,

Laura C. Dennis, Esq.  
Luzerne County  
Open Records Officer  
200 North River Street  
Wilkes-Barre, PA 18711