



Luzerne County Department of Probation Services

Pretrial Services

20 N. Pennsylvania Ave, Penn Place Suite 302, Wilkes-Barre, PA 18711-1001

Phone: (570) 825-1725 • Fax (570) 408-8193 • TDD 570-825-1860 • pretrial@luzernecounty.org

PRETRIAL REFERRAL

YOU ARE REQUIRED TO CONTACT YOUR OFFICER WITHIN 24 HOURS or ON THE NEXT BUSINESS DAY.

OFFICE HOURS: MONDAY TO FRIDAY: 8:30 am to 4:30 pm, excluding holidays.

 PO Morgan Bell (Last name A to L):

570-706-2088

morgan.bell@luzernecounty.org
 PO Jeffery Cox (Last name M to Z):

570-408-8177

jeffery.cox@luzernecounty.org
REFERRAL DATE: _____

DISTRICT JUDGE & DISTRICT#: _____

DOCKET(S): _____

OTN (S): _____

DEFENSE COUNSEL: _____

DEFENDANT INFORMATION

NAME: _____

DOB: _____ **SS#:** _____

ADDRESS: _____

CITY: _____ **STATE:** _____ **ZIP:** _____

PHONE: _____ **EMAIL:** _____

 CELL PHONE LANDLINE

234 Pa. Code § 526 (A) In every case in which a defendant is released on bail, the conditions of the bail bond shall be that the defendant will: (1) appear at all times required until full and final disposition of the case; (2) obey all further orders of the bail authority; (3) give written notice to the bail authority, the clerk of courts, the district attorney, and the court bail agency or other designated court bail officer, of any change of address within 48 hours of the date of the change; (4) neither do, nor cause to be done, nor permit to be done on his or her behalf, any act proscribed by Section 4952 of the Crimes Code (relating to intimidation of witnesses or victims) or by Section 4953 (relating to retaliation against witnesses or victims), 18 Pa. C.S. § 4952, § 4953; and (5) refrain from criminal activity. **234 Pa. Code § 526 (B)** If the bail authority determines that it is necessary to impose conditions of release in addition to the conditions required in paragraph (A) to ensure the defendant's appearance and compliance, the bail authority may impose such conditions as provided in Rules 524, 527, and 528. **234 Pa. Code § 526 (C)** The bail authority shall set forth in the bail bond all conditions of release imposed pursuant to this rule.

 PRETRIAL SERVICES: Your reporting requirements and check-in frequency will be based on an assessed supervision level unless otherwise specified by the Court.

Attachments (required with referral):

- Docket Transcript
 Bail Bond/Type of Release
 Bail Release Conditions (*all conditions must be set forth by the Court*)
 Criminal Complaint & Affidavit of Probable Cause

NOTICE: PRETRIAL SERVICES Automated Number: (272) 268-3323 *DO NOT CALL THIS NUMBER*

You will periodically receive messages from PRETRIAL SERVICES regarding appointments, direct text messages from the pretrial officers, and/or messages from your pretrial officer (*if applicable*). These messages will occur via text (SMS), voice calls, and/or email. **Your signature below indicates that you acknowledge your pretrial supervision is subject to messaging services. You also acknowledge that you are subject to the terms and conditions ordered by the issuing authority, and that you will contact Pretrial Services within 24 hours OR on the next business day.**

Signature: _____ Date: _____

 Return to: 570-408-8193 (fax) or email pretrial@luzernecounty.org.

A copy should be provided to the Defendant for their records.