

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER: Magni Donna M
 (PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: 17 English Street
 STREET / P.O. BOX

West Wyoming PA 18644
 CITY STATE ZIP CODE

PHONE # 570-693-1338 FAX#

EMAIL ADDRESS:

SIGNATURE: Donna M. Magni DATE: 3/10/15

RECORDS REQUESTED - Requesters MUST specify the document(s) sought. Please use additional pages if necessary.

I request copies of the IRS Form - W-3 - Transmittal of Wage and Tax Statements for the following calendar years: 12/31/2010, 12/31/2011, 12/31/2012, 12/31/2013, and 12/31/2014.

These records can be found in the Treasurer's Office and by contacting the Office Manager there.

PLEASE CHECK ONE OF THE FOLLOWING:

- I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)
- I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)
- I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD