



## **Right-To-Know Response Form**

**September 23, 2015**

Michael J. Zwick, Esq.  
Assets International, LLC  
24123 Greenfield Road, Suite 301  
Southfield, MI 48075

RTK REQUEST #15-148

Dear Attorney Zwick,

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law.

On September 22, 2015, the Luzerne County Office of Law received a request for documents from you described in the attached Right To Know request. Your request is partially granted per the following reasons pursuant to the Pennsylvania Right to Know Law ("RTKL").

Luzerne County's software program allows us to generate a report which includes most of the information you requested. As such, that report is attached hereto as a separate pdf. No other reports exist containing the information you requested therefore Luzerne County would rely on §705 of the RTKL. §705 of the RTKL states that "when responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record".

You have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact me. Please be advised that this correspondence will serve to close this request with our office as permitted by law.

Respectfully,

Shannon Crake Lapsansky, Esq.  
Luzerne County  
Open Records Officer  
200 North River Street  
Wilkes-Barre, PA 18711