



Standard Right-to-Know Law Request Form

Good communication is vital in the RTKL process. Complete this form thoroughly and retain a copy; it may be required if an appeal is filed. You have 15 business days to appeal after a request is denied or deemed denied.

SUBMITTED TO AGENCY NAME: County jail/public health (Attn: AORO)

Date of Request: 03/16/2020 Submitted via: [X] Email [] U.S. Mail [] Fax [] In Person

PERSON MAKING REQUEST:

Name: Joseph Darius Jaafari Company (if applicable): PA Post

Mailing Address: 4801 Lindle Road

City: Harrisburg, State: PA Zip: 17111 Email: jjaafari@papost.org

Telephone: 717-565-0229 Fax:

How do you prefer to be contacted if the agency has questions? [X] Telephone [X] Email [] U.S. Mail

RECORDS REQUESTED: Be clear and concise. Provide as much specific detail as possible, ideally including subject matter, time frame, and type of record or party names. RTKL requests should seek records, not ask questions. Requesters are not required to explain why the records are sought or the intended use of the records unless otherwise required by law. Use additional pages if necessary.

Please provide the most recent pandemic or emergency preparedness plans or policy for the jail. This policy could either be published by the county, the jail or by its third-party health provider.

DO YOU WANT COPIES? [] Yes, printed copies (default if none are checked) [X] Yes, electronic copies preferred if available [] No, in-person inspection of records preferred (may request copies later)

Do you want certified copies? [] Yes (may be subject to additional costs) [X] No RTKL requests may require payment or prepayment of fees. See the Official RTKL Fee Schedule for more details.

Please notify me if fees associated with this request will be more than [] \$100 (or) [] \$_____.

ITEMS BELOW THIS LINE FOR AGENCY USE ONLY

Tracking: Date Received: Response Due (5 bus. days):

30-Day Ext.? [] Yes [] No (If Yes, Final Due Date:) Actual Response Date:

Request was: [] Granted [] Partially Granted & Denied [] Denied Cost to Requester: \$

[] Appropriate third parties notified and given an opportunity to object to the release of requested records.



Right-To-Know Response Form

April 14, 2020

Joseph Jaafari
Via email only to: jjaafari@papost.org

RTK REQUEST #2020-050

Dear Mr. Jaafari:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right- To-Know law ("RTKL").

Recently, the Luzerne County Office of Law received a request for documents from you described in the attached Right To Know request. Your request is denied under the Right to Know Law Section 708 (b) (2) "A record maintained by an agency in connection with ... public safety activity that if disclosed would be reasonably likely to jeopardize or threaten public safety or preparedness or public protection activity..." and (3) "A record, the disclosure of which creates a reasonable likelihood of endangering the safety or the physical security of a building, ...infrastructure, facility..."

You have a right to appeal this denial of information in writing to Executive Director, Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact Laura C. Dennis. Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Respectfully,

Laura C. Dennis, Esq.
Luzerne County
Open Records Officer
200 North River Street
Wilkes-Barre, PA 18711