

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

**RIGHT TO KNOW LAW REQUEST FORM**

NAME OF REQUESTER: Bruno Nicholas J.  
(PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: 2002 Renaissance Boulevard, Suite 110  
STREET / P.O. BOX

King of Prussia Pennsylvania 19406  
CITY STATE ZIP CODE

PHONE # 610-279-7070 FAX# 610-279-4334

EMAIL ADDRESS: nbruno@eciconsulting.net

SIGNATURE: *Nicholas J. Bruno* DATE: 2/25/20

RECORDS REQUESTED - Requesters MUST specify the document(s) sought. Please use additional pages if necessary.  
Please see attached letter!

PLEASE CHECK ONE OF THE FOLLOWING:

- I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)
- I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)
- I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD



**ENVIRONMENTAL CONSULTING, INC.**  
2002 RENAISSANCE BOULEVARD  
SUITE 110  
KING OF PRUSSIA, PENNSYLVANIA 19406

Telephone: (610) 279-7070

Facsimile: (610) 279-4334

February 25, 2020

Project No. 2020.029

Laura Dennis, Esquire  
Luzerne County Office of Law  
200 North River Street  
Wilkes-Barre, PA 18711

**VIA EMAIL:** Laura.Dennis@luzernecounty.org

**RE: Request for File Review**  
**100 Narrows Road**  
**Larksville Borough, Luzerne County, Pennsylvania 18651**  
**Parcel ID: 38H9S1 005002000**

Dear Ms. Dennis:

Environmental Consulting, Inc. is currently performing a Phase I Environmental Site Assessment in connection with the above referenced property. This correspondence is being submitted as a request to review files regarding environmental concerns in connection with the above referenced property that may be in possession of Luzerne County. Environmental concerns include, but are not limited, to the following:

- Air quality;
- Asbestos;
- Contaminated sites;
- Hazardous waste;
- Lead-based paint;
- Radiation Protection;
- Solid Waste;
- Storage Tanks (e.g., underground storage tanks (“USTs”) and aboveground storage tanks (“ASTs”));
- Water Quality (e.g., on-site septic systems and wastewater treatment systems); and
- Water Supply (e.g., potable water wells, irrigation wells and industrial supply wells).

If you have any questions regarding this matter please do not hesitate to contact me at (610) 279-7070.

Sincerely,

**ENVIRONMENTAL CONSULTING, INC.**

Nicholas J. Bruno  
Staff Scientist



## **Right-To-Know Response Form**

**February 25, 2020**

Nicholas Bruno  
Via email only to nbruno@eciconsulting.com

RTK REQUEST #2020-040

Dear Ms. Madden:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right- To-Know law ("RTKL").

Recently, the Luzerne County Office of Law received a request for documents from you described in the attached Right To Know request. Your request is denied because Luzerne County does not maintain these documents. §705 of the RTKL states that "when responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record".

To further assist you, You should direct your request to Larksville Borough. They would be the entity that may have these documents if any exist.

You have a right to appeal this denial of information in writing to Executive Director, Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact Laura C. Dennis. Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Respectfully,

Laura C. Dennis, Esq.  
Luzerne County  
Open Records Officer  
200 North River Street  
Wilkes-Barre, PA 18711