

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER: Shaw Emily L
 (PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: 100 Campbell Boulevard Suite 103
 STREET / P.O. BOX

Exton PA 19341
 CITY STATE ZIP CODE

PHONE # 484-872-7007 FAX# _____

EMAIL ADDRESS: eshaw@geiconsultants.com

SIGNATURE: *E. Shaw* DATE: 2/3/2020

RECORDS REQUESTED - Requesters **MUST** specify the document(s) sought. Please use additional pages if necessary.

Any permits issued for the following addresses: 281 W. 6th Str West Wyoming, PA; 320 W. 9th Street Berwick, PA;

90 Plymouth St, Edwardsville, PA 18704; 436 W. Main St, Plymouth, PA 18651;

49 Dana St Wilkes-Barre, PA 18702 and 142 Darling Street Wilkes-Barre, PA 18702

PLEASE CHECK ONE OF THE FOLLOWING:

I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)

I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)

I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD



Right-To-Know Response Form

February 13, 2020

Emily Shaw
Via email only to eshaw@geiconsultants.com

RTK REQUEST #2020-021

Dear Ms. Shaw:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right- To-Know law ("RTKL").

Recently, the Luzerne County Office of Law received a request for documents from you described in the attached Right To Know request.

There is only one property on this list that is in a jurisdiction that we have zoning administration for – 281 W. 6th St., West Wyoming. I do not find any permits issued to the registered owner of this property in our records.

As to the rest of the properties on your list, your request is denied because Luzerne County does not maintain these documents. §705 of the RTKL states that "when responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record".

To further assist you, You should direct your request to Wilkes-Barre Township. They would be the entity that may have these documents if any exist.

You have a right to appeal this denial of information in writing to Executive Director, Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact Laura C. Dennis. Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Respectfully,

Laura C. Dennis, Esq.
Luzerne County
Open Records Officer
200 North River Street
Wilkes-Barre, PA 18711