



**Right-To-Know Response Form**

**August 17, 2015**

Mr. James Halpin  
The Citizens' Voice  
75 N. Washington Street  
Wilkes-Barre, PA 18701  
RTK REQUESTS #15-108,111  
Via email

Dear Jim,

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right- To-Know law ("RTKL").

On July 10, 2015, the Luzerne County Office of Law received a request for documents from you described in the attached Right-To-Know requests. Your requests are granted and the requested documents that were located are attached to this email as a separate pdf.

You have a right to appeal this response to your request for information in writing to Executive Director, Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please call Shannon Crake Lapsansky. Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Respectfully,

Shannon Crake Lapsansky, Esq.  
Luzerne County  
Open Records Officer  
200 North River Street  
Wilkes-Barre, PA 18711