



Right-To-Know Response Form

August 6, 2015

Mr. Walter Griffith
348 Highland Avenue
Trucksville, PA 18708
RTK REQUESTS #15-122-124
Via e-mail

Dear Mr. Griffith,

Thank you for writing to Luzerne County with your requests for information pursuant to the Pennsylvania Right-To-Know Law ("RTKL").

On August 3, 2015 you requested documents described in the attached Right-To-Know requests. The responses to your requests are as follows:

- The dates that the ACE Commission held meetings in the specified time frame are as follows: March 5, 2015. Additionally, a public meeting and executive session are scheduled for August 19, 2015. The legal advertisements are attached to this email as a separate pdf.
- The only document that exists for the March 5, 2015 meeting (the only meeting held in the specified time frame) are the draft minutes from that meeting. Pursuant to section 708(b)(21)(i) of the RTKL, "draft minutes of any meeting of an agency until the next regularly scheduled meeting of the agency" are exempt from disclosure. The aforesaid minutes will become public after they are approved at the August 19, 2015 meeting.
- The only attorney appointed to the ACE Commission is Attorney Brian Corcoran as he was the only respondent to the RFP for the position. The RFP in question is attached to this email as a separate pdf and is also still posted on the Luzerne County website in order to attempt to fill the remaining two positions. Also attached hereto is Attorney Corcoran's response that was submitted to the RFP.
- No other documents responsive to your request exist and as such, Luzerne County would rely on section 705 of the RTKL which states "when responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record."

You have a right to appeal this response to your request for information in writing to Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact Shannon Crane Lapsansky, Esq. Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Respectfully,

Shannon Crake Lapsansky, Esq.
Luzerne County
Open Records Officer
200 North River Street
Wilkes-Barre, PA 18711
(570)825-1598