



Luzerne County Department of Probation Services

Adult Probation & Parole

20 N. Pennsylvania Ave, Penn Place Suite 302, Wilkes-Barre, PA 18711-1001

Phone: (570) 825-1725 • Fax (570) 822-7866 • TDD 570-825-1860

RULES & REGULATIONS:

Conditions Governing Accelerated Rehabilitation Disposition (ARD) & Probation Without Verdict (PWV)

Name: _____ **DOB:** _____

The Court of Common Pleas of Luzerne County has granted you placement into the ARD/PWV Program with the full understanding that you are under the legal supervision of Luzerne County Adult Probation & Parole Department (LCAPPD). In the case of a violation of these rules and regulations, LCAPPD has the authority to certify you to the Luzerne County District Attorney's Office for revocation of ARD/PWV. In the event that your ARD/PWV is terminated, the District Attorney shall proceed to schedule trial on the original charges, as provided by law.

1. You will report *at least once monthly in accordance with the instructions of LCAPPD*. False statements contained in any written or electronic correspondence/reporting method will be considered a violation of your supervision.

Your Supervising Officer is:

_____ **Phone:** _____

2. _____ is your approved residence. Your address cannot be changed without the prior permission of LCAPPD.
3. You will comply with all municipal, county, state, and federal laws. Failure to do so will be considered a violation of your supervision. You will immediately report to your supervising officer any arrest, citation, or contact with law enforcement.
4. If the Court has not prohibited you from consuming alcoholic beverages, you will not drink to excess and your BAC will be below 0.08%. You will refrain from the unlawful possession, consumption, and sale of illegal drugs, mood altering herbal or synthetic substances, drug paraphernalia, and/or prescription drugs (unless medically prescribed).
5. You will pay all fines, restitution, program fees, and a monthly supervision fee of \$60.00. It is your responsibility to set up a payment plan and inform Court Collections of any change in your financial status. Court Collections can be reached by calling 570-825-1725, then press 2.
6. You will comply with all special conditions imposed by the Court of Common Pleas of Luzerne County (*see the following page for more information*).

I have read, or have had read to me, the Rules & Regulations and Court Ordered Special Conditions of my supervision. I fully understand them and agree to follow them. I understand the penalties involved should I, in any manner, violate them.

Offender's Signature

Officer's Signature As Witness

Offender's Name Printed

Date

Officer's Name Printed

Date

RULES & REGULATIONS:

Court Imposed Special Conditions

Drug & Alcohol Evaluation

If you are a resident of Luzerne County, Adult Probation & Parole will refer your case to a licensed agency. If you are not a county resident, you must locate a licensed agency where you reside. Verification, in writing, of the results of your evaluation and compliance with the recommendation(s) must be supplied to your assigned Probation Officer.

The cost of the evaluation and treatment is at your expense. Payment questions must be directed to the agency where your evaluation and treatment will be completed.

Alcohol Highway Safety School (AHSS): \$250.00

Classes are offered on weekday evenings, Saturday mornings, and in accelerated weekend sessions. *Adult Probation & Parole will refer your case to the Department's DUI Program and you will be contacted to be scheduled.*

The DUI Program Office is located in Penn Place, 2nd Floor - Suite 201.

Office Hours are Monday to Friday, *excluding holidays*, from **8:30 AM to 11:45 AM** and from **1 PM to 4:15 PM**.

The office can be reached at **570-408-8595**, via email **DUIProgram@luzernecounty.org**, and by fax 570-408-1311.

Mental Health Evaluation

If you are a resident of Luzerne County, Adult Probation & Parole will refer your case to a licensed agency. If you are not a county resident, you must locate a licensed agency where you reside. Verification, in writing, of the results of your evaluation and compliance with the recommendation(s) must be supplied to your assigned Probation Officer.

The cost of the evaluation and treatment is at your expense. Payment questions must be directed to the agency where your evaluation and treatment will be completed.

Community Service: \$50.00

Hours must be completed at a non-profit agency. *Hours done at for-profits agencies or for private citizens will **NOT** be accepted. The Community Service Program is responsible for the assignment and verification of all hours.*

The Community Service office is located in Penn Place, 2nd Floor - Suite 201.

Office Hours are Monday to Friday, *excluding holidays*, from **8:30 AM to 11:45 AM** and from **1 PM to 4:15 PM**.

The office can be reached at **570-408-8595**, via email **communityservice@luzernecounty.org**, and by fax 570-408-1311.

Anger Management/Batterer's Intervention Evaluation/Classes

If you are a resident of Luzerne County, Adult Probation & Parole will refer your case to an agency within Luzerne County. If you are not a county resident, you must locate an agency where you reside and supply your Probation Officer with written verification of your compliance with the court ordered evaluation and/or treatment. *The costs of all programs are at your expense and payment questions must be directed to the agency where you will fulfill your conditions.*

Random Testing: at the discretion of your supervising officer or by increment set by the Court _____

No alcohol in public or private.

Do not frequent places serving alcohol (except for employment).

Do not associate with persons using drugs or alcohol.

No contact with victim(s)/witness(es)/co-defendant(s): _____

Restitution: _____

Other: _____

NOTICE:

You will periodically receive automated and non-automated messages from LCAPPD via text (SMS), voice calls and/or email. You may not opt out of these services while under the supervision of the Court without providing LCAPPD with a specific reason as to why you should be allowed to opt out of receiving electronic messages.

LCAPPD Automated Text/Phone Number: (272) 268-3323

This number DOES NOT accept voice calls. You can initiate a text message to your Probation Officer for Court Related matters. When you receive a message, you can also reply back. If the message is delivered successfully, your Probation Officer will receive an alert. Keep texts short and precise. If you receive an automated voice message, DO NOT CALL BACK. The phone number does not accept person to person calls and *your call will not be answered.*

LCAPPD Automated Email: luzerneprobation@btmssoftwaresolutions.com. If you receive an automated email message, DO NOT REPLY. This email address does not accept replies. If you need assistance you are required to contact your Probation Officer by phone or text.

NOTICE (FOR DUI ONLY):

In order to have PennDOT notified that your driver's license should be restored all fines and costs must be PAID IN FULL and all special conditions as outlined above must be COMPLETED.