

2019.154  
RTK REQUEST NUMBER

9.27.19  
DATE RECEIVED

10.4.19  
5 DAY RESPONSE DATE



COUNTY OF LUZERNE

LUZERNE COUNTY SOLICITOR'S OFFICE  
LUZERNE COUNTY COURTHOUSE  
OPEN RECORDS OFFICER  
200 NORTH RIVER STREET  
WILKES-BARRE, PA 18711  
PHONE: 570.825.1598  
FAX: 570.820.6355



**pennsylvania**  
OFFICE OF OPEN RECORDS

**RIGHT TO KNOW LAW REQUEST FORM**

NAME OF REQUESTER: Williams TYRAY  
(PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: 99 Waters Street  
STREET / P.O. BOX

Wilkes-Barre PA 18702  
CITY STATE ZIP CODE

PHONE # \_\_\_\_\_ FAX# \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

SIGNATURE: [Signature] DATE: 09/09/2019

RECORDS REQUESTED - Requesters MUST specify the document(s) sought. Please use additional pages if necessary.

I REQUEST THE MINUTE'S OF MY SENTENCING FROM  
2017 CASE I MEANE # 507 OF 2016 OTN: S207191-5

PLEASE CHECK ONE OF THE FOLLOWING:

- I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)
- I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)
- I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDST, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD

Phone (570) 825-1596  
(570) 825-1593  
(570) 825-1594



Fax (570) 825-6242  
TDD (570) 825-1860

OFFICE OF COURT ADMINISTRATION

COURT OF COMMON PLEAS

LUZERNE COUNTY COURTHOUSE  
200 NORTH RIVER STREET  
WILKES-BARRE, PENNSYLVANIA 18711

September 30, 2019

Mr. Tyray Williams  
99 Water Street  
Wilkes-Barre, PA 18702

Dear Mr. Williams:

Reference is made to your Right-To-Know Request, dated September 9, 2019. A copy of your request is appended hereto.

Please be advised that the Office of Court Administration for the 11<sup>th</sup> Judicial District of Pennsylvania (as well as the Court itself) is an entity/office of the Unified Judicial System of Pennsylvania and thus a "Judicial Agency" as defined in Chapter 1 of the Right-To-Know Law.

Moreover, Section 304 of the Right-To-Know Law pertaining to Judicial Agencies requires that a "*judicial agency shall provide financial records in accordance with this act or any rule or order of court providing equal or greater access to the records*" and "*a judicial agency may not deny a requester access to a financial record due to the intended use of the financial record by the requester.*"

Chapter 1 of the Right-To-Know Law defines a "Financial Record" as any of the following:

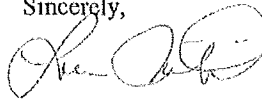
1. Any account, voucher or contract dealing with:
  - (i) the receipt or disbursement of funds by an agency; or
  - (ii) an agency's acquisition, use or disposal of services, supplies, materials, equipment or property.
2. The salary or other payments or expenses paid to an officer or employee of an agency, including the name and title of the officer or employee.
3. A financial audit report. The term does not include work papers underlying an audit.

As such, the information you have requested is not subject to Pennsylvania's Right-To-Know Act as it pertains to Judicial Agencies. However, the requested documents may be obtained by completing the attached Request For Transcript Form and submitting it to: Angela Sallemi, Chief Court Reporter, Luzerne County Courthouse, 200 N. River Street, Wilkes-Barre, PA 18711.

Pursuant to Pa.R.J.A. 509(c)(5), this denial may be appealed in writing within 15 business days of the mailing date of this written response to:

Michael A. Shucosky, Esq.  
District Court Administrator  
Pa.R.J.A. 509 Officer  
Luzerne County Courthouse  
200 North River Street  
Wilkes-Barre, PA 18711

Sincerely,

A handwritten signature in black ink, appearing to read "Lee A. Molitoris", written over a horizontal line.

Lee A. Molitoris, Esq.  
Solicitor to Court Administration