

## **COMPLETING THE APPLICATION FORM**

This application must be submitted in the name of the owner of the property.

Complete all items on the face of this form.

Your driveway must be designed and constructed in accordance with Department Driveway Regulations and the issued permit. Please review these regulations to assure your compliance.

Place a survey stake, with colored ribbon attached, at the right-of-way line on the left and right corners of your proposed driveway, to clearly identify the proposed location of your access.

Upon approval of this application you will receive your copy of the Minimum Use Driveway Permit. Be sure to read any special conditions and restrictions on the Permit.

## **PAYMENT OF FEES AND MAILING INSTRUCTIONS**

Mail or deliver this application to the respective location shown below. Include a \$25.00 check or money order with your application made payable to the Luzerne County Road & Bridge Department. To avoid delays in construction, your application should be submitted to the department at least 30 days prior to the anticipated start of work.

### **Mailing Address:**

Luzerne County Road & Bridge Dept.  
Luzerne County Courthouse  
200 North River Street  
Wilkes-Barre, PA. 18711

### **Delivery Address:**

Luzerne County Road & Bridge Dept.  
65 Reichard Street  
Wilkes-Barre, PA. 18711