

Report of Hotel Room Rental Tax – County of Luzerne

200 North River Street, Wilkes-Barre, PA 18711 Phone (570) 825-1782

MAKE CHECKS PAYABLE TO:

County of Luzerne

Month: _____, 20 _____

Name of Facility: _____

Address: _____

Phone # (____) _____

1. Total gross receipts for period _____

2. Less: receipts exempted from tax* _____

3. Taxable receipts _____

4. Amount of tax @ 5% _____

*If applicable, please list the amounts of any exempted receipts below. Documentation of each amount is required.

Permanent Resident Exemptions _____

State/Federal Exemptions _____

I hereby certify that this return has been examined by me and that the information contained herein is true, correct, and complete, to the best of my knowledge & belief.

TAXPAYER INFORMATION

Lodging Room Rental Tax is imposed at the rate of 5% of the consideration received by each operator of a facility within Luzerne County from each transaction of renting a room or rooms. The tax is to be collected by the operator of each facility from each patron who rents a room. Each operator is required to file a tax return and remit tax due on or before the 25th day of the month subsequent to the month in which the tax is levied. If there is no tax due for a given period, file report stating "NO TAX DUE" on the tax due line. ALL exemptions must be documented.

THIS FORM MAY BE COPIED

SIGNATURE

TITLE

FOR OFFICIAL USE ONLY

DATE

PAID _____

CHECK

NO. _____

County of Luzerne

200 North River Street, Wilkes-Barre, PA 18711
(570) 825-1782

Hotel Room Rental Tax

Commonwealth and Federal Employee Exemption Statement

For Collection Period _____ through _____, 20_____

The following figure includes all Commonwealth and Federal Employee Exemptions from the Luzerne County Hotel Room Rental Tax:

Total of Exempt Receipts: \$ _____ *

Establishment: _____

Address: _____

Vendor's Signature: _____ Date: _____

*Hotel operators are obligated to maintain records to support and identify this type of exemption, i.e. copies of the exemption certificate or other identifying documents.