

INMATE VIDEOCONFERENCE FOR MARRIAGE LICENSE

The procedure for a videoconference is as follows:

- Either party needs to send a written request or an email to the Register of Wills office (see below*)... this must contain the inmate's name, ID number, and the place he/she is incarcerated. The fiancée's name, address and phone number. Call 570-706-3974 for further information.
- A motion is sent to the prison, the inmate fills in the highlighted fields, signs it and mails it back to the office (see below*)
- It is sent to the judge
- The videoconferences are scheduled
- A letter will be sent to notify you of the time and date, how to fill out the marriage application online, and what you need to bring to the videoconference to complete the application process
- You **MUST** come to the courthouse for the videoconference... you need to sign the application and pay the corresponding fee
- The application is sent to your fiancée to sign and send back
- You have 60 days to marry from the date of the videoconference.

The service is only applicable to the following institutions: SCI Dallas, SCI-Retreat, and L.C.C.F.

You need to set up the wedding on your own. Check with the prison for their rules and regulations regarding the marriage ceremony

This process usually takes 2 to 3 months from start to finish

REGISTER OF WILLS

200 NORTH RIVER STREET

WILKES-BARRE, PA 18711