

**From:** [MazelEq@aol.com](mailto:MazelEq@aol.com) [<mailto:MazelEq@aol.com>]  
**Sent:** Monday, January 04, 2016 5:33 PM  
**To:** Controllers Office; Beers, Laura; Lawton, Robert  
**Subject:** Pennsylvania Right-to-Know Act

Under the Public Records Act we request access and copies of the following:

1. **Unclaimed or outstanding checks** including dates, names, last addresses and amounts due the payees that have been going unclaimed for at least six months but not more than five years. (Generally these are vendor or accounts payable checks.)
2. All **unclaimed municipal bonds**, including the dates, names, last addresses, and amounts due the bondholders. (These are investment bonds citizens purchased to support your Agency. Because bonds take many years to mature, people sometimes forget about them. We're not interested in performance bonds.)
3. All **unclaimed property tax refunds**, including the dates, names, last addresses, and amounts due the property owners. Generally these would be property owners who overpaid their taxes.
4. All **unclaimed excess proceeds from the sale of tax defaulted property**, including the dates, names of the persons due the proceeds, their last addresses, and the amounts going unclaimed.

A list of these items, rather than actual copies is acceptable. And we can accept it by email.

We are only interested in items that are \$5,000 or over and ones issued by your office (**not ones that have escheated to the state unclaimed property office**).

Our intent is to locate the rightful owners and assist them in claiming their money. Our firm has been in business over 33 years. We continue our mission of helping agencies, like yours, clear unclaimed items off their books, which is a good accounting practice, and help citizens recover their lost assets.

We are willing to pay reasonable costs. Please give us an estimate of the cost before beginning the work.

We appreciate a reply within 10 working days as provided for in the law. You may also respond via e-mail at [MazelEq@aol.com](mailto:MazelEq@aol.com).

Thank you.

Sincerely,

*Loren J. Bialik*

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