



**Right-To-Know Response Form**

**March 15, 2016**

Mr. John Holman  
RTK REQUEST #16-25  
Via email

Dear Mr. Holman,

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right- To-Know law ("RTKL").

Recently the Luzerne County Office of Law received a request for documents from you described in the attached Right-To-Know request. Your request is granted and the documents provided by the Luzerne County Agency on Aging are attached hereto as separate pdf's.

You have a right to appeal this response to your request for information in writing to Executive Director, Office of Open Records, Commonwealth Keystone Building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please call Shannon Crake Lapsansky. Please be advised that this correspondence will serve to close this record with our office as permitted by law.

Respectfully,

Shannon Crake Lapsansky, Esq.  
Luzerne County  
Open Records Officer  
200 North River Street  
Wilkes-Barre, PA 18711