

LUZERNE COUNTY  
OFFICE OF LAW  
ROMILDA P. CROCAMO, ESQUIRE  
CHIEF COUNTY SOLICITOR



LUZERNE COUNTY  
COUNTY MANAGER  
C. DAVID PEDRI, ESQUIRE

COUNTY of LUZERNE  
PENNSYLVANIA  
ESTABLISHED 1786

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October 25, 2017

James Moore, Ph.D.  
2013 Northwood Drive  
Salisbury, MD  
Email: [jmoore@energyresearchcouncil.com](mailto:jmoore@energyresearchcouncil.com)  
RE: RTK Request # 17-184

Dear Dr. Moore:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law. My email is [Jackie.Carroll@luzernecounty.org](mailto:Jackie.Carroll@luzernecounty.org).

On October 23, 2017, 2017, the Luzerne County Office of Law received a request for documents from you described in the attached Right to Know request. Your request is granted.

Attached to this correspondence is the information you requested.

Had your request been denied, you would have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal for any reason, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact me. Please be advised this correspondence will serve to close this request with our office as permitted by law.

Very truly yours,

JACQUELINE MUSTO CARROLL, ESQUIRE  
Luzerne County – Open Records Officer  
200 North River Street  
Wilkes-Barre, PA 18711



# pennsylvania

OFFICE OF OPEN RECORDS

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: October 19, 2017

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Luzerne County, 200 North River Street, Wilkes-Barre, PA 18711

NAME OF REQUESTER: James Moore, Ph.D. Energy Research Council

STREET ADDRESS: 2013 Northwood Dr.

CITY/STATE/COUNTY/ZIP(Required): Salisbury, MD, Wicomico

TELEPHONE (Optional): 410-749-5519

EMAIL (optional): jmoore@energyresearchcouncil.com

RECORDS REQUESTED: *\*Provide as much specific detail as possible so the agency can identify the information.*

**Please use additional sheets if necessary**

We are submitting a "right-to-know" request for copies of the following documents:

- your current electricity and gas contracts for all facilities under your jurisdiction,
- any executed electricity or gas contracts for future terms (2017-2025) that start after your current contract expires,
- your most recent (July or August 2017) electricity and gas invoices (monthly bills) for all accounts (locations) serviced under your current electricity or gas contracts.

DO YOU WANT COPIES? X YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or X NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or X NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

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### FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*