



STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: October 19, 2017

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): Luzerne County, 200 North River Street, Wilkes-Barre, PA 18711

NAME OF REQUESTER: James Moore, Ph.D. Energy Research Council

STREET ADDRESS: 2013 Northwood Dr.

CITY/STATE/COUNTY/ZIP(Required): Salisbury, MD, Wicomico

TELEPHONE (Optional): 410-749-5519

EMAIL (optional): jmoore@energyresearchcouncil.com

RECORDS REQUESTED: **Provide as much specific detail as possible so the agency can identify the information.*

Please use additional sheets if necessary

We are submitting a "right-to-know" request for copies of the following documents:

- your current electricity and gas contracts for all facilities under your jurisdiction,
- any executed electricity or gas contracts for future terms (2017-2025) that start after your current contract expires,
- your most recent (July or August 2017) electricity and gas invoices (monthly bills) for all accounts (locations) serviced under your current electricity or gas contracts.

DO YOU WANT COPIES? X YES or NO

DO YOU WANT TO INSPECT THE RECORDS? YES or X NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? YES or X NO

**** PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES ****
**** IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL ****

FOR AGENCY USE ONLY

RIGHT TO KNOW OFFICER:

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*