

LUZERNE COUNTY
OFFICE OF LAW
ROMILDA P. CROCAMO, ESQUIRE
CHIEF COUNTY SOLICITOR



LUZERNE COUNTY
COUNTY MANAGER
C. DAVID PEDRI, ESQUIRE

COUNTY of LUZERNE
P E N N S Y L V A N I A
ESTABLISHED 1786

October 17, 2017

Donald Driscoll
100 Fifth Ave., Suite 900
Pittsburgh, PA 15222
Email: ddriscoll@cjplaw.org
RE: RTK Request # 17-176

Dear Mr. Driscoll:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law. My email is Jackie.Carroll@luzernecounty.org.

On October 16, 2017, the Luzerne County Office of Law received a request for documents from you described in the attached Right to Know request. Your request is granted.

Attached to this correspondence is the information you requested.

Had your request been denied, you would have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal for any reason, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact me. Please be advised this correspondence will serve to close this request with our office as permitted by law.

Very truly yours,

JACQUELINE MUSTO CARROLL, ESQUIRE
Luzerne County – Open Records Officer
200 North River Street
Wilkes-Barre, PA 18711

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER: Driscoll Donald
(PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: 100 Fifth Ave. Suite 900
STREET / P.O. BOX
Pittsburgh Pa. 15222
CITY STATE ZIP CODE

PHONE # 412-434-6012 FAX# 412-434-5706

EMAIL ADDRESS: ddriscoll@cjplaw.org

SIGNATURE: *A. Driscoll* DATE: 10/3/2017

RECORDS REQUESTED - Requesters MUST specify the document(s) sought. Please use additional pages if necessary.
Please see attached.

PLEASE CHECK ONE OF THE FOLLOWING:
 I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)
 I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)
 I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)
and, if not, a hard copy. Thank you.

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD

RECORDS REQUESTED -

The record or a record which states:

1. the year that the last County-wide property reassessment occurred;
2. the results of ratio studies, specifically the coefficient of dispersion (COD), price related differential (PRD) and common level ratio (CLR) that were done at the conclusion of the last County-wide property reassessment;
3. the currently utilized base year for reassessment;
4. the established predetermined ratio at the time of the last County-wide property reassessment and presently, if different;
5. the most recent COD prepared by Luzerne County;
6. when the most recent COD prepared by Luzerne County was done;
7. the most recent COD prepared regarding Luzerne County properties not done by Luzerne County;
8. when the most recent COD prepared regarding Luzerne County properties not done by Luzerne County was done and who prepared this;
9. the most recent PRD prepared by Luzerne County;
10. when the most recent PRD prepared by Luzerne County was done;
11. the most recent PRD prepared regarding Luzerne County properties not done by Luzerne County;
12. when the most recent PRD prepared regarding Luzerne County properties not done by Luzerne County was done and who prepared this;
13. the most recent CLR prepared by Luzerne County;
14. when the most recent CLR prepared by Luzerne County was done;
15. the most recent CLR prepared regarding Luzerne County properties not done by Luzerne County;
16. when the most recent CLR prepared regarding Luzerne County properties not done by Luzerne County was done and who prepared this;
17. the methodology utilized in converting actual values into base year values;
18. the ordinance provision(s) which set out in what manner and what frequency reassessment is to occur in Luzerne County and what performance measures are to be achieved.