

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER: Driscoll Donald
(PLEASE PRINT CLEARLY) LAST FIRST MI

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CITY STATE ZIP CODE

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SIGNATURE: *A. Driscoll* DATE: 10/3/2017

RECORDS REQUESTED - Requesters MUST specify the document(s) sought. Please use additional pages if necessary.
Please see attached.

PLEASE CHECK ONE OF THE FOLLOWING:
 I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)
 I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)
 I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)
and, if not, a hard copy. Thank you.

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD

RECORDS REQUESTED -

The record or a record which states:

1. the year that the last County-wide property reassessment occurred;
2. the results of ratio studies, specifically the coefficient of dispersion (COD), price related differential (PRD) and common level ratio (CLR) that were done at the conclusion of the last County-wide property reassessment;
3. the currently utilized base year for reassessment;
4. the established predetermined ratio at the time of the last County-wide property reassessment and presently, if different;
5. the most recent COD prepared by Luzerne County;
6. when the most recent COD prepared by Luzerne County was done;
7. the most recent COD prepared regarding Luzerne County properties not done by Luzerne County;
8. when the most recent COD prepared regarding Luzerne County properties not done by Luzerne County was done and who prepared this;
9. the most recent PRD prepared by Luzerne County;
10. when the most recent PRD prepared by Luzerne County was done;
11. the most recent PRD prepared regarding Luzerne County properties not done by Luzerne County;
12. when the most recent PRD prepared regarding Luzerne County properties not done by Luzerne County was done and who prepared this;
13. the most recent CLR prepared by Luzerne County;
14. when the most recent CLR prepared by Luzerne County was done;
15. the most recent CLR prepared regarding Luzerne County properties not done by Luzerne County;
16. when the most recent CLR prepared regarding Luzerne County properties not done by Luzerne County was done and who prepared this;
17. the methodology utilized in converting actual values into base year values;
18. the ordinance provision(s) which set out in what manner and what frequency reassessment is to occur in Luzerne County and what performance measures are to be achieved.