



STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: December 11, 2017

REQUEST SUBMITTED BY: E-MAIL U.S. MAIL FAX IN-PERSON

NAME OF REQUESTOR: Trisha Frassetto
Signature Information Solutions, LLC
sisdatagroup@signatureinfo.com

STREET ADDRESS: P.O. Box 8488

CITY/STATE/COUNTY (Required): Trenton/ NJ/ Mercer 08650-0488

TELEPHONE (Optional): Toll free 800-432-8384 ext 57055/ Fax 866-698-6986

RECORDS REQUESTED: FOR DETAILED MONTHLY TAX COLLECTOR STATEMENT

**Provide as much specific detail as possible so the agency can identify the information.*

Please accept this letter as our request for a copy of the detailed real estate tax collector's monthly report to taxing district submitted to the County pursuant to 72 P.S. §5511.25 for the month(s) listed below for the current 2017 tax year. This is the Department of Community and Economic Development (DCED) report, as stated in the Tax Collector's Manual:

"The monthly statement must list all taxes collected for the taxing district for the reporting period. This report must list the names of taxpayers and amount collected from each, including discounts and penalties and must carry a total of all taxes collected with discounts and penalties for the reporting period."

Agency Type: County

Month(s): May, June, July

For the following Municipalities in the County:

Ashley Boro
Avoca Boro
Bear Creek Twp
Bear Creek Cillage Boro
Black Creek Village Boro
Black Creek Twp
Buck Twp
Butler Twp
Conyngham Boro
Conyngham Twp
Courtdale Boro

Dallas Boro
Dalls Twp
Dennison Twp
Dorrance Twp
Dupont Boro
Duryea Boro
Edwardsville Boro
Exeter Boro
Exeter Twp
Fairmount Twp
Fairview Twp
Forty Fort Boro
Foster Twp
Franklin Twp
Freeland Boro
Hanover Twp
Harveys Lake Boro
Hazle Twp
Hazleton City
Hollenback Twp
Hughestown Boro
Hunlock Twp
Huntington Twp
Jackson Twp
Jeddo Boro
Jenkins Twp
Kingston Boro
Kingston Twp
Laflin Boro
Lake Twp
Larksville Boro
Laurel Run Boro
Lehman Twp
Luzerne Boro
Nanticoke City
Nescopeck Boro
Nescopeck Twp
New Columbus Boro
Newport Twp
Nuangola Boro
Penn Lake Park Boro
Pittston City
Pittston Twp
Plains Twp
Plymouth Boro
Plymouth Twp
Pringle Boro
Rice Twp
Ross Twp
Salem Twp
Shickshinny Boro
Solcum Twp

Sugar Notch Boro
Sugarloaf Twp
Swoyersville Boro
Union Twp
Warrior Run Boro
West Hazleton Boro
West Pittston Boro
West Wyoming Boro
White Haven Boro
Wilkes Barre City
Wilkes Barre Twp
Wright Twp
Wyoming Boro
Yatesville Boro

We will accept this financial record in whatever format (electronic or paper) it is provided to you. In an effort to 'Go Green' we do prefer the information electronically.

Please provide the requested information within 5 days of receipt of this request.

DO YOU WANT COPIES? YES
DO YOU WANT TO INSPECT THE RECORDS? NO
DO YOU WANT CERTIFIED COPIES OF RECORDS? NO

RIGHT TO KNOW OFFICER:
DATE RECEIVED BY THE AGENCY:
AGENCY FIVE (5)-DAY RESPONSE DUE:

***Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.)
Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*