



**LUZERNE COUNTY
BUREAU OF ELECTIONS**

20 NORTH PENNSYLVANIA AVENUE, SUITE 207
WILKES-BARRE, PENNSYLVANIA 18701-3505
(570) 825-1715 FAX: (570) 820-6399 TDD: (570) 825-1860

2019 ELECTION DATES

**Municipal Primary, May 21, 2019
Municipal Election, November 5, 2019**

2018 Annual Report Deadline

Type of Report	Complete As Of	Filing Deadline
2018 Annual Report	Saturday, December 31, 2018	Wednesday, January 31, 2019

2019 Primary Campaign Finance Report Deadlines

Type of Report	Complete As Of	Filing Deadline
Sixth Tuesday Pre-Primary (Cycle 1)	Monday, April 1, 2019	Tuesday, April 9, 2019
Second Friday Pre-Primary (Cycle 2)	Monday, May 6, 2019	Friday, May 10, 2019
24-Hour Daily Reporting (Daily)	Begins: Tuesday, May 7, 2019	Ends/Includes: May 21, 2019
Thirty Day Post-Primary (Cycle 3)	Monday, June 10, 2019	Thursday, June 20, 2019

2019 General Election Campaign Finance Report Deadlines

Type of Report	Complete As Of	Filing Deadline
Sixth Tuesday Pre-Election (Cycle 4)	Monday, September 16, 2019	Tuesday, September 24, 2019
Second Friday Pre-Election (Cycle 5)	Monday, October 21, 2019	Friday, October 25, 2019
24-Hour Daily Reporting (Daily)	Begins: Tuesday, October 22, 2019	Ends/Includes: November 5, 2019
Thirty Day Post-Election (Cycle 6)	Monday, November 25, 2019	Thursday, December 5, 2019

2019 Annual Report Deadline

Type of Report	Complete As Of	Filing Deadline
2019 Annual Report (Cycle 7)	Monday, December 31, 2019	Friday, January 31, 2020

POSTMARKS are acceptable as proof of timely filing when the report is postmarked by the U.S. Postal Service no later than the **DAY PRIOR** to the filing deadline.

ANNUAL REPORTS must be filed by **ALL** candidates, political committees and contributing lobbyists **that have not filed a termination report.**

NOTE: All dates are subject to change without notice in the event of passage of amendatory legislation.

IMPORTANT NOTICES →

SIXTH TUESDAY PRE-PRIMARY / PRE-ELECTION REPORTS are required to be filed *only* by candidates for **statewide** office, their authorized candidate committees, and any political committee or lobbyist that has made an expenditure to influence the election of a **statewide** candidate. In 2019, **statewide** offices appearing on the ballot include the following:

**JUSTICE OF THE SUPREME COURT
JUDGE OF THE SUPERIOR COURT
JUDGE OF THE COMMONWEALTH COURT**

IMPORTANT – Political committees/lobbyists that have **not** made an expenditure to influence the election of a candidate for the **statewide offices** listed above **do not need to file** the Sixth Tuesday Pre-Primary/Election report.

SECOND FRIDAY PRE- and THIRTY DAY POST-PRIMARY or ELECTION REPORTS are required to be filed by all candidates appearing on the ballot, their authorized candidate committees, and all political committees and lobbyists that have made expenditures to influence the election of such candidates. In 2019, offices appearing on the ballot include:

**JUSTICE OF THE SUPREME COURT
JUDGE OF THE SUPERIOR COURT
JUDGE OF THE COMMONWEALTH COURT
JUDGE OF THE COURT OF COMMON PLEAS**

ALL LOCAL/ MUNICIPAL OFFICES (FILED WITH APPROPRIATE COUNTY BOARD OF ELECTIONS)

PENALTIES – In accordance with the Campaign Finance Reporting Law, those who file required reports after the filing deadline are assessed a late filing fee of **\$20 per day for the first six days** that a report is late, and **\$10 per day thereafter**, up to a **maximum penalty of \$250**. The payment of the penalty is the personal liability of the treasurer and/or candidate. **Campaign funds may not be used** for the payment of any penalty.

POLITICAL COMMITTEE TREASURERS – It is the treasurer's responsibility to file required committee reports. Keep this schedule available for reference prior to each reporting deadline. If you need a reporting form, you may print one from the DOS web site (www.dos.state.pa.us) or the Luzerne County Bureau website at (www.luzernecounty.org), you may also request one from the Bureau. If you are required to file your report with the DOS, you may also file your report online. From the State web site, select the link to Campaign Finance and then to Online Filing for more information. Please remember, if you are required to file with the DOS, that all reports must include your filer identification number on the cover page.

24-HOUR REPORTING – Section 1628 of the Campaign Expense Reporting Law, 25 P.S. § 3248, requires any candidate or political committee, authorized by a candidate and created solely for the purpose of influencing an election on behalf of that candidate, which receives any contribution or pledge of five hundred dollars (\$500) or more, **or** any person making an independent expenditure of five hundred dollars (\$500) or more after the final pre-election/pre-primary report has been deemed completed shall report such contribution or expenditure to the appropriate supervisor. The candidate, chairperson or treasurer of the political committee shall send the report of late contributions within twenty-four (24) hours of receipt of the contribution. The same shall apply to persons making independent expenditures. The bureau will accept the filing of *24 Hour Reports* by facsimile at 570-820-6399, or via e-mail at: elections@luzernecounty.org. The Department of State will accept the filing of *24 Hour Reports* by facsimile at 717-705-0721, or via email at: ra-stcampaignfinance@state.pa.us. The filing of reports by facsimile or e-mail applies **only** to *24 Hour Reports*; it does **not** apply to the filing of campaign finance reports. The filing of late contribution reports does not remove the obligation to also report those contributions on the appropriate post-election/post-primary expense report filing. Please contact The Department of State for specific reporting dates for late contribution reports.

QUESTIONS – If you have any questions, please refer to the *“Commonwealth of Pennsylvania, Campaign Finance Reporting Law, Manual for Candidates and Political Committees.”* A copy of this manual may be obtained in the Luzerne County Bureau of Elections office, or on their website, www.luzernecounty.org You may also direct questions to the Campaign Finance Division of the Department of State at 717-787-5280 or via email at ra-stcampaignfinance@state.pa.us