

LUZERNE COUNTY  
OFFICE OF LAW  
ROMILDA P. CROCAMO, ESQUIRE  
CHIEF COUNTY SOLICITOR



LUZERNE COUNTY  
COUNTY MANAGER  
C. DAVID PEDRI, ESQUIRE

COUNTY of LUZERNE  
PENNSYLVANIA  
ESTABLISHED 1786

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November 22, 2017

Shelby Koester  
200 E 5<sup>th</sup> Ave., Ste 100  
Napersville, IL 60563  
Email: skoester671@robertmorris.edu  
RTK Request #17-214

Dear Ms. Koester:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law. My email is Jackie.Carroll@luzernecounty.org.

On November 17, 2017, the Luzerne County Office of Law received a request for documents from you described in the attached Right to Know request. We requested an extension until December 21, 2017. Your request is now granted.

Attached to this correspondence is the information you requested.

Had your request been denied, you would have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal for any reason, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact me. Please be advised this correspondence will serve to close this request with our office as permitted by law.

Very truly yours,

JACQUELINE MUSTO CARROLL, ESQUIRE  
Luzerne County – Open Records Officer  
200 North River Street  
Wilkes-Barre, PA 18711



**pennsylvania**  
OFFICE OF OPEN RECORDS

November 16, 2017

Shelby Koester  
200 E 5th Ave., Ste 100  
Naperville, IL 60563  
skoester671@robertmorris.edu

RE: Records Request Pursuant to the Right-to-Know Law (OOR Tracking No. 814.2017)

Dear Ms. Koester:

Thank you for writing to the Office of Open Records. I have reviewed your Right-to-Know request received on November 9, 2017 in which you seek records pertaining to Electronic Monitor Programs in Luzerne County.

Your request is **misdirected**. The OOR does not possess, maintain or control these records. The OOR decides appeals of denied requests for records, and is not a general repository of records. You must submit your Right-to-Know request directly to the agency that may possess the records you seek. In this case, Luzerne County may possess these records. Their Open Records Officer can be contacted at:

Jackie Musto Carroll, Esq., Open Records Officer  
Luzerne County  
200 North River Street  
Wilkes-Barre, PA 18711  
Phone: 570-825-1598  
Fax: 570-825-6355  
E-mail: Jackie.Carroll@luzernecounty.org

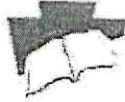
We have copied the agency or agencies on this letter and included a copy of your request, 65 P.S. § 67.502(b)(1). However, you must file a new request with the agency or agencies. The OOR's forwarding of your request does not trigger any timeframes in the RTKL or require a response from the agency or agencies.

If you choose to interpret this response as a denial, or have specific reasons to believe that we have asserted non-possession in error, you may appeal to this office, at the below-referenced address, within 15 business days of its mailing date. This file is now closed with the OOR as permitted by law.

Sincerely,

George C. Spiess  
Open Records Officer

cc: Jackie Musto Carroll, Esq. (via e-mail only)



REQUEST RECEIVED  
OFFICE OF OPEN RECORDS

**pennsylvania**  
OFFICE OF OPEN RECORDS

NOV 09 2017

RESPONSE DUE: 11/17  
TRACKING NO: 814.2017

**STANDARD RIGHT-TO-KNOW REQUEST FORM**

DATE REQUESTED: \_\_\_\_\_

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

REQUEST SUBMITTED TO (Agency name & address): \_\_\_\_\_

NAME OF REQUESTER: \_\_\_\_\_

STREET ADDRESS: \_\_\_\_\_

CITY/STATE/COUNTY/ZIP(Required): \_\_\_\_\_

TELEPHONE (Optional): \_\_\_\_\_ EMAIL (optional): \_\_\_\_\_

RECORDS REQUESTED: \*Provide as much specific detail as possible so the agency can identify the information.  
Please use additional sheets if necessary

- DO YOU WANT COPIES?  YES  NO
- DO YOU WANT TO INSPECT THE RECORDS?  YES  NO
- DO YOU WANT CERTIFIED COPIES OF RECORDS?  YES  NO
- DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100?  YES  NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

**FOR AGENCY USE ONLY**

OPEN-RECORDS OFFICER:

I have provided notice to appropriate third parties and given them an opportunity to object to this request

DATE RECEIVED BY THE AGENCY:

AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

**Sostar, Janelle K**

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**From:** Shelby Koester <skoester671@robertmorris.edu>  
**Sent:** Wednesday, November 8, 2017 5:56 PM  
**To:** DC, OpenRecords  
**Subject:** Electronic Monitoring Systems  
**Attachments:** Luzerne County PA Request.pdf

To whom it may concern,

My name is Shelby. I am a student at Robert Morris University. Currently, I am conducting a study on electronic monitoring programs throughout the U.S. I have found that obtaining public documents regarding these programs is of the most use to me. I am not having immense amounts of luck via the web portal and hope you may be able to further assist me.

Under the freedom of information act I would like to respectfully request a copy of the current RFP, BID responses, and Awarded Contract for the Electronic Monitoring Program(s) (GPS/RF Electronic Monitoring/House Arrest for adults or juveniles through probation, the sheriff's department, or another government entity) currently operating in Luzerne County, Pennsylvania.

Thank you,

Shelby Koester  
(630) 360-4307

**RECEIVED**

NOV 08 2017

OFFICE OF OPEN RECORDS

**REQUEST RECEIVED**  
**OFFICE OF OPEN RECORDS**

NOV 09 2017

RESPONSE DUE:  
TRACKING NO: