

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER: Humphreys Heather
 (PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: 200 E 5th Ave Ste 100
 STREET / P.O. BOX

Naperville IL 60563
 CITY STATE ZIP CODE

PHONE # 877-260-2010 x 4008 FAX# 630-428-2748

EMAIL ADDRESS: heather.humphreys@trackgrp.com

SIGNATURE: [Handwritten Signature] DATE: 8/14/18

RECORDS REQUESTED - Requesters **MUST** specify the document(s) sought. Please use additional pages if necessary.
 Under the Freedom Of Information Act, I would kindly like to request all submitted Proposals and
 awarded contracts in regards to Luzerne County Request for Proposal REF# 3518RFPP
 House Arrest Eletronic Monitor Program Luzerne Probation Services Year 2018-2021

PLEASE CHECK ONE OF THE FOLLOWING:

- I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)
 I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)
 I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD

LUZERNE COUNTY
OFFICE OF LAW
ROMILDA P. CROCAMO, ESQUIRE
CHIEF COUNTY SOLICITOR



LUZERNE COUNTY
COUNTY MANAGER
C. DAVID PEDRI, ESQUIRE

COUNTY of LUZERNE
PENNSYLVANIA
ESTABLISHED 1786

August 17, 2018

Heather Humphreys
200 E. 5th Ave., Suite 100
Naperville, IL 60563
Email: heather.humphreys@trackgrp.com
RE: RTK Request # 18-158

Dear Ms. Humphreys:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law. My email is Jackie.Carroll@luzernecounty.org.

On August 15, 2018, the Luzerne County Office of Law received a request for documents from you described in the attached Right to Know request. Your request is granted.

You must contact Pam Guarneri in Purchasing to ascertain the cost of the documents. Pam can be reached at 570-825-1506. Her Email is Pam.Guarneri@luzernecounty.org. Once Pam receives the check, she will forward the documents to you.

Had your request been denied, you would have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal for any reason, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact me. Please be advised this correspondence will serve to close this request with our office as permitted by law.

Very truly yours,

JACQUELINE MUSTO CARROLL, ESQUIRE
Luzerne County – Open Records Officer
200 North River Street
Wilkes-Barre, PA 18711