

**No. 2018-09
ORDINANCE**

An Ordinance of Luzerne County Council Amending the Administrative Code at Section 6.02(C) in Accordance with the Home Rule Charter of Luzerne County (the "Charter")

WHEREAS, Article VI of the Charter requires that an Administrative Code be established that sets forth a plan for the organization, administrative structure, procedures, and operations of the County government; and

WHEREAS, on June 19, 2012, the County Council passed Ordinance 2012-5, which adopted an Administrative Code with an effective date of July 19, 2012; and

WHEREAS, Section 6.02 of the Charter states; "County Council may amend the Administrative Code by ordinance"; and

WHEREAS, Article VI, Section 6.02(C) of the Administrative Code deals with the Responsibilities of the Division of Budget and Finance; and

WHEREAS, County Council wishes to amend the language in the Administrative Code Article VI, Section 6.02 to require the Division of Budget and Finance to prepare a monthly budget report for presentation to County Council at a public meeting which shall be in the format and include specific items as set forth in more detail below.

NOW, THEREFORE BE IT ENACTED AND ORDAINED BY THE LUZERNE COUNTY COUNCIL, as follows:

SECTION ONE. Amendment of Article VI, Section 6.02 of Administrative Code.

Section 6.02(C) of the Luzerne County Administrative Code shall be amended to add paragraph 23 which shall read as follows:

Section 6.02(C) Responsibilities of the Division23. Once each month, the Division of Budget and Finance shall prepare for presentation by the County Manager or his designee at a public meeting of County Council, a year-to-date budget report including detail minimally at the Division level for Revenue and Expenses with comparison to adopted and amended budgets and previous year-to-date totals in accordance with the Charter.

SECTION TWO. Effective Date.

This Ordinance shall take effect on the fifteenth (15th) day following its enactment.

SECTION THREE. Repealer.

Any Resolution or Ordinance or parts thereof that conflict with or are inconsistent with this Ordinance are hereby repealed to the extent of the conflict or inconsistency with this Ordinance.

Enacted by County Council this the 14th day of August, 2018.

ROLL CALL VOTE (10-0)

YES: Brominski, Haas, Houck, Kelleher, McGinley, Perry, Schnee, SA Urban, Vough and Waitkus

LUZERNE COUNTY COUNCIL

Attest: _____

Sharon Lawrence, Clerk of Council

By: Tim McGinley
Tim McGinley, Chair

By: Eugene Kelleher
Eugene Kelleher, Vice Chair