LUZERNE COUNTY
OFFICE OF LAW
ROMILDA P. CROCAMO, ESQUIRE
CHIEF COUNTY SOLICITOR

COUNTY of LUZERNE
PENNSYLVANIA
ESTABLISHED 1786

LUZERNE COUNTY
COUNTY MANAGER
C. DAVID PEDRI, ESQUIRE

February 20, 2018

Trisha Frasetto
Signature Information Solutions, LLC
Email: sisdatagroup@signatureinfo.com
RE: RTK Request #18-38

Dear Ms. Frasetto:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law. Please note that I am now the Opens records Officer for Luzerne County. My email is Jackie.Carroll@luzernecounty.org.

On February 14, 2018, the Luzerne County Office of Law received a request for documents from you described in the attached Right to Know request. Your request is granted.

You will receive the information requested upon Northeast Revenue's receipt of the $600.00 fee.

This will confirm that the check should be made payable to Northeast Revenue and sent to the attention of Nadine at Northeast Revenue located at 200 North River Street, Luzerne County Courthouse, Wilkes-Barre, PA 18711.

Had your request been denied, you would have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

<u>If you choose to file an appeal for any reason, you must do so within 15 business days of the mailing date of the agency's response. Section 1101</u>. If you have further questions, please contact me. Please be advised this correspondence will serve to close this request with our office as permitted by law.

Very truly yours,

Jacqueline Musto Carroll

JACQUELINE MUSTO CARROLL, ESQUIRE
Luzerne County – Open Records Officer
200 North River Street
Wilkes-Barre, PA 18711