LUZERNE COUNTY
OFFICE OF LAW
ROMILDA P. CROCAMO, ESQUIRE
CHIEF COUNTY SOLICITOR

LUZERNE COUNTY
COUNTY MANAGER
C. DAVID PEDRI, ESQUIRE

COUNTY of LUZERNE
PENNSYLVANIA
ESTABLISHED 1786

Right-To-Know Response Form

Date: February 1, 2018
Date Request Received: February 1, 2018
Five Business Day Response Date: February 8, 2018
RTK Request #18-23

Jackie Botts, Reporter
The Peninsula Press
Stanford Department of Communication
Building 120
450 Serra Mall
Stanford, CA 94305
Email: jmbolts@stanford.edu

Thank you for writing to Luzerne County with your requests for information pursuant to the Pennsylvania Right-To-Know Law.

Your requests for information have been received and are under review. The Pennsylvania Right-To-Know Law requires a response within five (5) business days; however, we require a thirty (30) day extension for the following reason(s):

_____ (1) the request for access requires redaction of a record in accordance with section 706;

_____ (2) the request for access requires the retrieval of a record stored in a remote location;

_____ (3) a timely response to the request for access cannot be accomplished due to bona fide and specified staffing limitations;

_____ (4) a legal review is necessary to determine whether the record is a record subject to access under this act;

_____ (5) the requester has not complied with the agency's policies regarding access to records;

_____ (6) the requester refuses to pay applicable fees authorized by this act; or

___X__ (7) the extent or nature of the request precludes a response within the required time period.

You should expect a response to your requests no later than March 1, 2018

Very truly yours,

JACQUELINE MUSTO CARROLL, ESQUIRE
Luzerne County – Open Records Officer
200 North River Street
Wilkes-Barre, PA 18711