



# pennsylvania

OFFICE OF OPEN RECORDS

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 5-11-18

REQUEST SUBMITTED BY:  E-MAIL  U.S. MAIL  FAX  IN-PERSON

REQUEST SUBMITTED TO (Agency name & address):

Luzerne County Purchasing  
20 North Pennsylvania Avenue, Suite 203  
Wilkes-Barre, PA 18711

NAME OF REQUESTER : Mike Redmond

STREET ADDRESS: 400 SW 7<sup>th</sup> St

CITY/STATE/COUNTY/ZIP(Required): Stuart FL, 34994

TELEPHONE (Optional): 1-800-785-5165 EMAIL (optional): mredmond@constructionjournal.com

RECORDS REQUESTED: *\*Provide as much specific detail as possible so the agency can identify the information.  
Please use additional sheets if necessary*

Please provide the bid tabulation for the Concrete Telecommunications Shelter?

REF# 4918 RFP 911

DO YOU WANT COPIES?  NO

DO YOU WANT TO INSPECT THE RECORDS?  NO

DO YOU WANT CERTIFIED COPIES OF RECORDS?  NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100? NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

---

**FOR AGENCY USE ONLY**

**OPEN-RECORDS OFFICER:**

- I have provided notice to appropriate third parties and given them an opportunity to object to this request

**DATE RECEIVED BY THE AGENCY:**

**AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:**

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*

LUZERNE COUNTY  
OFFICE OF LAW  
ROMILDA P. CROCAMO, ESQUIRE  
CHIEF COUNTY SOLICITOR



LUZERNE COUNTY  
COUNTY MANAGER  
C. DAVID PEDRI, ESQUIRE

COUNTY of LUZERNE  
PENNSYLVANIA  
ESTABLISHED 1786

May 15, 2018

Michael Redmond  
400 SW 7<sup>th</sup> Street  
Stuart, FL 34994  
Email: [MRedmond@constructionjournal.com](mailto:MRedmond@constructionjournal.com)  
RE: RTK Request # 18-102

Dear Mr. Redmond:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law. My email is [Jackie.Carroll@luzernecounty.org](mailto:Jackie.Carroll@luzernecounty.org).

On May 11, 2018, the Luzerne County Office of Law received a request for documents from you described in the attached Right to Know request.

Your request is denied in that no bid proposals were received for the 911 shelters.

§705 of the RTKL states that “when responding to a request for access, an agency shall not be required to create a record which does not currently exist or to compile, maintain, format or organize a record in a manner in which the agency does not currently compile, maintain, format or organize the record”.

You would have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone building, 400 North Street, 4<sup>th</sup> Floor, Harrisburg, PA 17120.

If you choose to file an appeal for any reason, you must do so within 15 business days of the mailing date of the agency’s response. Section 1101. If you have further questions, please contact me. Please be advised this correspondence will serve to close this request with our office as permitted by law.

Very truly yours,

JACQUELINE MUSTO CARROLL, ESQUIRE  
Luzerne County – Open Records Officer



# pennsylvania

OFFICE OF OPEN RECORDS

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 5-11-18

REQUEST SUBMITTED BY:       E-MAIL       U.S. MAIL       FAX       IN-PERSON

REQUEST SUBMITTED TO (Agency name & address):

Luzerne County Purchasing  
20 North Pennsylvania Avenue, Suite 203  
Wilkes-Barre, PA 18711

NAME OF REQUESTER : Mike Redmond

STREET ADDRESS: 400 SW 7<sup>th</sup> St

CITY/STATE/COUNTY/ZIP(Required): Stuart FL, 34994

TELEPHONE (Optional): 1-800-785-5165    EMAIL (optional): mredmond@constructionjournal.com

RECORDS REQUESTED: *\*Provide as much specific detail as possible so the agency can identify the information.  
Please use additional sheets if necessary*

Please provide the bid tabulation for the Concrete Telecommunications Shelter?

REF# 4918 RFP 911

DO YOU WANT COPIES?  NO

DO YOU WANT TO INSPECT THE RECORDS?  NO

DO YOU WANT CERTIFIED COPIES OF RECORDS?  NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100? NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

---

**FOR AGENCY USE ONLY**

**OPEN-RECORDS OFFICER:**

- I have provided notice to appropriate third parties and given them an opportunity to object to this request

**DATE RECEIVED BY THE AGENCY:**

**AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:**

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*