

LUZERNE COUNTY
OFFICE OF LAW
ROMILDA P. CROCAMO, ESQUIRE
CHIEF COUNTY SOLICITOR



LUZERNE COUNTY
COUNTY MANAGER
C. DAVID PEDRI, ESQUIRE

COUNTY of LUZERNE
PENNSYLVANIA
ESTABLISHED 1786

Right-To-Know Response Form

Date: August 28, 2017
Date Request Received: August 28, 2017
Five Business Day Response Date: September 4, 2017
RTK Request #17-142

Sean Banul
322 Madison Street
Wilkes-Barre, PA 18705
Email: seanbanul1@gmail.com

Thank you for writing to Luzerne County with your requests for information pursuant to the Pennsylvania Right-To-Know Law.

Your requests for information have been received and are under review. The Pennsylvania Right-To-Know Law requires a response within five (5) business days; however, we require a thirty (30) day extension for the following reason(s):

- (1) the request for access requires redaction of a record in accordance with section 706;
- (2) the request for access requires the retrieval of a record stored in a remote location;
- (3) a timely response to the request for access cannot be accomplished due to bona fide and specified staffing limitations;
- (4) a legal review is necessary to determine whether the record is a record subject to access under this act;
- (5) the requester has not complied with the agency's policies regarding access to records;
- (6) the requester refuses to pay applicable fees authorized by this act; or
- (7) the extent or nature of the request precludes a response within the required time period.

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You should expect a response to your requests no later than September 28, 2017.

Very truly yours,

A handwritten signature in blue ink that reads "Jacqueline Musto Carroll". The signature is written in a cursive style with a large initial "J".

JACQUELINE MUSTO CARROLL, ESQUIRE
Luzerne County – Open Records Officer
200 North River Street
Wilkes-Barre, PA 18711



RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER: Banul Sean M (PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: 322 Madison Street STREET / P.O. BOX

Wilkes-Barre PA 18705 CITY STATE ZIP CODE

PHONE # 570-472-4638 FAX#

EMAIL ADDRESS: seanbanul1@gmail.com

SIGNATURE: [Handwritten Signature] DATE: 08/25/17

RECORDS REQUESTED - Requesters MUST specify the document(s) sought. Please use additional pages if necessary. Ordinances pertaining to protection against discrimination on the grounds of sexual or gender orientation.

Note: Chapter 14 and 49 of the Wilkes-Barre and Pittston city codes, respectively, is a perfect example of the ordinance I am looking for on the county level.

PLEASE CHECK ONE OF THE FOLLOWING:

- [X] I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)
___ I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)
___ I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD