

LUZERNE COUNTY
OFFICE OF LAW
ROMILDA P. CROCAMO, ESQUIRE
CHIEF COUNTY SOLICITOR



LUZERNE COUNTY
COUNTY MANAGER
C. DAVID PEDRI, ESQUIRE

COUNTY of LUZERNE
PENNSYLVANIA
ESTABLISHED 1786

September 14, 2017

Walter Griffith
348 Highland Avenue
Trucksville, PA 18708
Email: Imabari1@aol.com
RTK # 17-132

Dear Mr. Griffith:

Thank you for writing to Luzerne County with your request for information pursuant to the Pennsylvania Right-To-Know law. My email is Jackie.Carroll@luzernecounty.org.

On August 14, 2017, the Luzerne County Office of Law received a request for documents from you described in the attached Right to Know request. We requested a 30 day extension until September 14, 2017. Your request is now granted.

The information is attached.

Had you been denied, you would have a right to appeal this denial of information in writing to Office of Open Records, Commonwealth Keystone building, 400 North Street, 4th Floor, Harrisburg, PA 17120.

If you choose to file an appeal for any reason, you must do so within 15 business days of the mailing date of the agency's response. Section 1101. If you have further questions, please contact me. Please be advised this correspondence will serve to close this request with our office as permitted by law.

Very truly yours,

JACQUELINE MUSTO CARROLL, ESQUIRE
Luzerne County – Open Records Officer

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Right-To-Know Response Form

Date: August 15, 2017
Date Request Received: August 14, 2017
Five Business Day Response Date: August 21, 2017
RTK Request #17-132

Email: Imabari1@aol.com

Thank you for writing to Luzerne County with your requests for information pursuant to the Pennsylvania Right-To-Know Law.

Your requests for information have been received and are under review. The Pennsylvania Right-To-Know Law requires a response within five (5) business days; however, we require a thirty (30) day extension for the following reason(s):

- (1) the request for access requires redaction of a record in accordance with section 706;
- (2) the request for access requires the retrieval of a record stored in a remote location;
- (3) a timely response to the request for access cannot be accomplished due to bona fide and specified staffing limitations;
- (4) a legal review is necessary to determine whether the record is a record subject to access under this act;
- (5) the requester has not complied with the agency's policies regarding access to records;
- (6) the requester refuses to pay applicable fees authorized by this act; or
- (7) the extent or nature of the request precludes a response within the required time period.

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You should expect a response to your requests no later than September 14, 2017.

Very truly yours,

A handwritten signature in cursive script that reads "Jacqueline Musto Carroll". The signature is written in black ink and is positioned above the printed name.

JACQUELINE MUSTO CARROLL, ESQUIRE
Luzerne County – Open Records Officer
200 North River Street
Wilkes-Barre, PA 18711

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER: Griffith Walter L
(PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: 348 Highland Ave
STREET / P.O. BOX

Trucksville PA 18708
CITY STATE ZIP CODE

PHONE # 570-239-0025 FAX# 570-735-6677

EMAIL ADDRESS: lmabari1@aol.com

SIGNATURE: *Walter Griffith* DATE: 8-14-2017

RECORDS REQUESTED - Requesters **MUST** specify the document(s) sought. Please use additional pages if necessary.
 I am requesting any and all contracts or invoices or Studies for the repair or installation of the Water Fountain at the Millinium Circle from 2008 to August 14 2017 from the General Fund or the Act 13 Funding. I am also requesting any emails or written correspondances from the County Manager to/ or from the Operations Division Head or County Council pertaining to the repair of the Millinium Circle Fountain.

PLEASE CHECK ONE OF THE FOLLOWING:
 I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)
 I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)
 I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD