

RTK REQUEST NUMBER

DATE RECEIVED

5 DAY RESPONSE DATE



COUNTY OF LUZERNE

## RIGHT TO KNOW LAW REQUEST FORM

NAME OF REQUESTER: Griffith Walter L  
 (PLEASE PRINT CLEARLY) LAST FIRST MI

MAILING ADDRESS: 348 Highland Ave  
 STREET / P.O. BOX  
 Trucksville PA 18708  
 CITY STATE ZIP CODE

PHONE # 570-696-1218 FAX# 570-735-6677

EMAIL ADDRESS: Imabari1@aol.com

SIGNATURE: *Walter Griffith* DATE: *July 10, 2019*

**RECORDS REQUESTED** - Requesters MUST specify the document(s) sought. Please use additional pages if necessary.

I am requesting a copy of any and all, pending and paid, invoices and payments that have been made to ADP Payroll Systems regarding the Implementation of ADP Payroll, and any and all Travel Expenses pending and paid to ADP Payroll .

I am also requesting any and all emails from the Division of Budget and Finance to the County Manager or County Council regarding the ADP Contract or the need for this contract.

**PLEASE CHECK ONE OF THE FOLLOWING:**

- I AM ONLY REQUESTING ACCESS TO THE DOCUMENT(S)  
 I AM REQUESTING A HARD COPY OF THE DOCUMENT(S) (PAPER, CD, etc...)  
 I AM REQUESTING AN E-FILE OF THE DOCUMENT(S) (IF AVAILABLE) (PDF, EXCEL SPRDSHT, etc...)

PLEASE NOTE: LUZERNE COUNTY IS NOT REQUIRED TO CREATE A RECORD WHICH DOES NOT CURRENTLY EXIST OR TO COMPILE, MAINTAIN, FORMAT OR ORGANIZE A RECORD IN A MANNER IN WHICH THE AGENCY DOES NOT CURRENTLY COMPILE, MAINTAIN, FORMAT OR ORGANIZE THE RECORD