



# pennsylvania

OFFICE OF OPEN RECORDS

## STANDARD RIGHT-TO-KNOW REQUEST FORM

DATE REQUESTED: 6/27/17

REQUEST SUBMITTED BY: E-MAIL

REQUEST SUBMITTED TO (Agency name & address):

Mark Zulkoski  
County of Luzerne, Purchasing Department  
Penn Place Building  
20 North Pennsylvania Avenue  
Wilkes-Barre, PA 18711- 3059

NAME OF REQUESTER: EverGreene Architectural Arts

STREET ADDRESS: 253 36<sup>th</sup> Street, Suite 5-C

CITY/STATE/COUNTY/ZIP (Required): Brooklyn, NY 11232

TELEPHONE (Optional): 212-244-2800 EMAIL (optional): klovejoy@evergreene.com

RECORDS REQUESTED: *\*Provide as much specific detail as possible so the agency can identify the information. Please use additional sheets if necessary*

Luzerne County Courthouse Contract No. 1 Phase 1

- Official Bid Tabulation Report with bid form breakdown by each item on Document 004116.01 Bid Form Addendum No. 2
- John Canning Co. Approach to the Project and Team Qualifications

DO YOU WANT COPIES? YES. ELECTRONIC COPY.

DO YOU WANT TO INSPECT THE RECORDS? NO

DO YOU WANT CERTIFIED COPIES OF RECORDS? NO

DO YOU WANT TO BE NOTIFIED IN ADVANCE IF THE COST EXCEEDS \$100? NO

**\*\* PLEASE NOTE: RETAIN A COPY OF THIS REQUEST FOR YOUR FILES \*\***  
**\*\* IT IS A REQUIRED DOCUMENT IF YOU WOULD NEED TO FILE AN APPEAL \*\***

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**FOR AGENCY USE ONLY**

OPEN-RECORDS OFFICER:

I have provided notice to appropriate third parties and given them an opportunity to object to this request

**DATE RECEIVED BY THE AGENCY:**

**AGENCY FIVE (5) BUSINESS DAY RESPONSE DUE:**

*\*\*Public bodies may fill anonymous verbal or written requests. If the requestor wishes to pursue the relief and remedies provided for in this Act, the request must be in writing. (Section 702.) Written requests need not include an explanation why information is sought or the intended use of the information unless otherwise required by law. (Section 703.)*